

FINANCE AND FACILITIES COMMITTEE REPORT

Presented to: Board of Trustees
Submitted on: June 25, 2024
Submitted by: Jen Edwards, Chair, Finance and Facilities Committee
Committee Date: June 18, 2024
Report No.: FF24-04

Members: Jen Edwards (Chair), Irene Hanenberg, Katherine Hauser, Ralf Mesenbrink

Trustees: Martha MacNeil, Alethia O'Hara-Stephenson, Lynn Topping, Laurie Whyte

The Finance and Facilities Committee held a hybrid meeting on Tuesday, June 18, 2024 at 7:00pm. Chair Edwards presided the meeting with Trustee Mesenbrink sending regrets. There were no conflicts of interest declared.

COMMITTEE RECOMMENDATIONS

[2024/2025 Draft Budget](#)

The 2024/2025 Draft Budget was presented for consideration by the Finance and Facilities Committee. The information was provided in presentation slides at the meeting and the full report accompanies the Board Report. The information presented included the new structure for Ministry of Education funding, enrolment projections, Operating Revenue amounts and descriptions, Operating Expenses in comparison to Operating Revenue and the Capital Projects amounts. Discussion took place regarding alignment with the Multi-Year Plan (MYP) implementation and the use of Accumulated Surplus equal to 1% of Operating Allocation.

THAT the Finance and Facilities Committee recommend the 2024/2025 Budget as described in the 2024/2025 Draft Budget Report.

THAT Upper Grand District School Board request approval from the Minister of Education to support the use of Accumulated Surplus equal to 1% of Operating Allocation.

Central PS Enrolment Cap Process – Report

The Central PS Enrolment Cap Process - Report was presented for consideration by the Finance and Facilities Committee. The report is in response to the May 14 Board Resolution No #24-155 that “staff provides a report outlining the details of an enrolment cap process for Central PS for the 2025-26 school year at a future Finance and Facilities Committee Meeting”.

THAT memo PLN: 24-10 “Central PS Enrolment Cap Process” be received.

THAT the Board approves an enrolment cap at Central PS of 12 classes effective for 2025-26 school year.

THAT the enrolment cap be established in accordance with the process outlined in Section 2.0 of Memo “PLN: 24-10 Central PS Enrolment Cap Process”.

THAT if the 12-class cap is breached, communication will be sent to affected families informing them that they will be redirected to Willow Rd PS with transportation provided according to the Board’s busing eligibility criteria.

THAT siblings will be prioritized if registered prior to completion of the Staffing Process in February.

THAT once enrolment cap of 12 classes is reached, siblings of affected students be provided an option to either continue to attend Central PS or move to Willow Rd PS.

THAT an acknowledgment form be provided to the families of all new registered students to advise of the enrolment cap and potential redirection to Willow Rd PS.

ITEMS FOR MONITORING

2022/2023 Broader Public Sector Energy Summary – Report

The 2022/2023 Broader Public Sector Energy Summary - Report was presented for consideration by the Finance and Facilities Committee. The report contained the location by location energy consumption and greenhouse gas emission data. The report also provided energy intensity percentages by source of energy (natural gas, electricity, other) as well as energy costs by source. This information will be submitted to the Ministry and posted on the school board’s website.

[Community Use Fees – Presentation](#)

The proposed Community Use Fees that would begin for the 2024/2025 school year was presented and compared against the current Community Use Fees. The information presented included the updated categories and the associated fees for each category. The comparative information accompanies this Board report. Discussions took place regarding the rationale for the changes, process discussion and the potential impact on user groups.

Capital Projects Update

A verbal report was provided regarding the school board’s Major Capital Projects. The school board has received funding and approvals to proceed for both the new Centre Wellington Elementary School and the new South Guelph Secondary School. The school board has secured a building permit for the Centre Wellington Elementary school and work has begun with a projected opening in the 2025-2026 school year. Staff are working with the City of Guelph to secure a building permit for the secondary school and if there are no delays in the process – ground breaking would start this fall with a projected opening for 2026-2027. Additional updates will be provided in future Finance and Facilities meetings.