

GOVERNANCE COMMITTEE REPORT

Presented to: Board of Trustees
Submitted on: May 14, 2024
Submitted by: Robin Ross, Acting Chair, Governance Committee
Committee Date: May 7, 2024
Report No.: GOV24-05

Members: Robin Ross (Acting Chair), Irene Hanenberg, Martha MacNeil, Ralf Mesenbrink

Regrets: Luke Weiler

The Governance Committee held a hybrid meeting on Tuesday, May 7, 2024 at 6:00pm. Acting Chair Ross presided the meeting. Attendance was noted as above. There were no conflicts of interest declared.

COMMITTEE RECOMMENDATIONS:

1. [Delegation Ad Hoc Committee Report – April 22, 2024](#)

Martha MacNeil, Chair, Delegation Ad Hoc Committee, shared a summary of proposed revisions to Board By-law No. 1 Section 4.5 Delegations to the Board including the addition of a requirement that a delegation shall be linked to an agenda topic, the ability to delegate at a committee and limiting the number of delegations per meeting. Discussion was also held regarding the development of a public engagement policy.

The committee recommended:

THAT a public engagement policy be developed; and

THAT Section 4.5 of By Law No. 1 be amended to read as follows:

4.5 Delegations to the Board

The Upper Grand District School Board provides many opportunities for groups and individuals to provide advice or commentary to the Board. One option to address the full Board is through delegations.

Individuals or groups who are seeking to delegate to **a committee or** Board should contact the Manager of the Trustee Secretariat, to request a delegation, on or before 12 noon of the Friday prior to the meeting.

The Manager of the Trustee Secretariat will ensure that all potential delegates will be made aware of the procedures to be followed when appearing before **a committee or** Board.

Delegation topics shall be linked to an agenda topic.

The number of delegations at a particular board meeting may be limited at the discretion of the Chair.

The length of each presentation shall be limited to five (5) minutes and may be followed by Trustee questions of clarification.

All delegates and guests must adhere to the Ontario Human Rights Code (OHRC) and the Upper Grand District School Board Code of Conduct.

At no time will trustees or staff engage in discussion with the spokesperson or any member of the delegation except to clarify, through the chairperson, a point made in the presentation.

Consideration of requests by delegations may be addressed during the Board meeting or referred to a committee, or to a future Board meeting.

2. Ontario Regulation 83/24 – Director of Education Performance Appraisal

Trustee Mesenbrink provided an overview of Ontario Regulation 83/24 – Director Performance Appraisal. A summary of important dates in the new director of education performance appraisal process was shared. It was noted that the regulation provides a consistent and transparent process for all school boards.

The committee recommended:

THAT in accordance with UGDSB By Law No. 1, the Governance Committee shall be responsible for conducting a performance appraisal of the Director of Education for the board, and that the Chair of the Governance committee will act as the chair for the purposes as outlined in Ontario Regulation 83/24 – Director of Education Performance Appraisal; and

THAT the Policy Committee rescind Director of Education Performance Appraisal Policy 113 and begin the process of developing a new Policy in accordance with Reg 83/24.

3. Multi-Year Plan Advisory Committees

Trustee Mesenbrink noted the establishment of the Multi-Year Plan Advisory Committees and the work being undertaken by them. He noted the importance of a communication plan to share the progress of their work.

THAT beginning in September 2024 the board will receive reports from the Multi-Year Plan Advisory Committees on a schedule to be determined.