

**Upper Grand District School Board**  
**Board Meeting**  
**Tuesday, October 18, 2022**  
**Minutes**

The regular monthly meeting of the Upper Grand District School Board was held virtually and in person on Tuesday, October 18, 2022, in the Board Room at 500 Victoria Road North, Guelph, starting at 7:00 p.m. Trustees Bailey, Busuttill, Edwards, Lustgarten Evoy, MacNeil, and Topping were present with regrets from Trustees Bedi, Campbell and Ross. Student Trustee Julia Elmslie was also in attendance.

**1. Traditional Greeting – Trustee Edwards**

**2. Opening Prayer / Reading – Trustee Topping**

Trustee Topping shared a quote “This is My Wish for You”.

**3. Condolences**

Trustee Busuttill, Chair, reported that condolences were sent on behalf of the Board to the following: the family of Louise Kelly, custodian at Guelph CVI.

**4. Good News/Director’s Report**

Director of Education Sovran provided some reflections, highlights and good news items that took place in Upper Grand DSB during the month of October.

Spencer Avenue ES Makerspace

Spencer Avenue ES developed a space where students can create and play. The makerspace that staff and students developed in their library is where science, technology, engineering, arts, and math skills develop and grow. The makerspace continues to evolve, being shaped by the students’ skills and interests. The students had their first makerspace meeting in late September where they identified 32 clubs, they would either like to join or organize.

Gateway Drive PS Community Garden

Gateway Drive PS in partnership with Parkwood Garden Neighborhood group have successfully established the first out of four phases for their community garden project. The project contains nine community plots for students to grow vegetables for their school. The school has expressed their thanks for all the school community members involved in making the garden project possible.

College Heights SS Outdoor Learning

This month, staff at College Heights Secondary School revealed the schools newly completed outdoor learning commons for students to use. One of the goals for the Outdoor Learning Commons is to build pathways for their horticulture program and to build working relationships with local landscaping communities. Future plans for the space included making connection with the school's hospitality program.

Wellness Works – Cognitive Flexibility

In October, Upper Grand schools explored cognitive flexibility, as part of the board's ongoing Wellness Works initiative. Cognitive flexibility is important for innovating, stimulating diverse ideas, solving problems, and fostering creativity. Cognitive flexibility also supports individuals understand people and situations that are different from their own. This is particularly important in the continuous effort to cultivate learning spaces that are caring, safe, and inclusive.

**5. Confirmation of the Agenda**

**RESOLUTION #22-272:** Trustee Lustgarten Evoy moved, seconded by Trustee MacNeil, that the agenda be confirmed as printed.

**The motion carried.**

**6. Declarations of Conflict of Interest**

There were no conflicts of interest.

**7. Approval of the Minutes of the Meeting Held September 27, 2022**

**RESOLUTION #22-273:** Trustee Topping moved, seconded by Trustee MacNeil, that the minutes of the meeting held September 27, 2022, and the minutes of the Committee of the Whole meeting held immediately prior to the Board meeting, be approved as printed.

**The motion carried.**

**8. Ratification of Business Transacted by the Committee of the Whole In Camera**

**RESOLUTION #22-274:** Trustee MacNeil moved, seconded by Trustee Topping, that the business transacted by the Committee of the Whole In Camera be now ratified by the Board.

**The motion carried.**

Trustee Busuttil informed that earlier this evening, in the In Camera session, the Board approved the Director of Education's Performance Appraisal. On behalf of the Board, Trustee Busuttil acknowledged and congratulated Director Sovran on a successful first year of leadership. The Board is looking forward to the leadership that Director Sovran will bring to the Upper Grand DSB system and are excited to see what innovative ideas he and the Executive Committee will bring to support and elevate the implementation of the Board's new strategic plan. Thanks were expressed.

**9. Motion to Rise and Sit in Committee of the Whole**

**RESOLUTION #22-275:** Trustee Lustgarten Evoy moved, seconded by Trustee Edwards, that the Board rise and sit in Committee of the Whole with the Chairperson presiding.

**The motion carried.**

**10. Program Committee**

**RESOLUTION #22-276:** Trustee MacNeil moved that the minutes of the Program Committee held October 4, 2022 be received and considered.

**The motion carried.**

**RESOLUTION #22-277:** Trustee MacNeil moved that:

1. The verbal update from Student Trustees be received.
2. The Executive Report "Multi Year Plan Pillars & Foundational Education and Student Achievement" dated October 4, 2022 be received.
3. The verbal Multi-Year Plan Progress Update be received.
4. The verbal OPSBA report be received.

**The motion carried.**

**11. Business Operations Committee**

**RESOLUTION #22-278:** Trustee MacNeil moved that the minutes of the Business Operations Committee held October 11, 2022 be received and considered.

**The motion carried.**

**RESOLUTION #22-279:** Trustee MacNeil moved that:

1. The minutes of the Trustee Climate Emergency Committee (TCEC) held September 20, 2022 be received and considered.
2. The verbal Multi-Year Plan Progress Report presented on October 11, 2022 be received.
3. The verbal Enrolment Update presented on October 11, 2022 be received.
4. The OPSBA Update dated October 11, 2022 be received.

**The motion carried.**

**12. Special Education Advisory Committee**

**RESOLUTION #22-280:** Trustee Edwards moved that the minutes of the Special Education Advisory Committee held October 12, 2022 be received and considered.

**The motion carried.**

Trustee Busuttil advised that Trustee Ross was having difficulty joining the meeting due to technical difficulties, and asked Trustee Lustgarten Evoy to proceed with the next item - Policy.

**13. Policy Management Committee**

**RESOLUTION #22-281:** Trustee Lustgarten Evoy moved that the minutes of the Policy Management Committee held October 4, 2022 be received and considered.

**The motion carried.**

**RESOLUTION #22-282:** Trustee Lustgarten Evoy moved that:

1. Policy 105 – Trustee Honoraria be approved.

**The motion carried.**

**14. Safe Equitable and Inclusive Schools Steering Committee (SEISSC)  
Minutes of September 21, 2022**

**RESOLUTION #22-283:** Trustee MacNeil moved that the minutes of the SEISSC meeting dated September 21, 2022 be received.

**The motion carried.**

### **15. Monthly COVID-19 Update**

Executive Superintendent McDonald shared a brief COVID-19 update as the situation in schools has not changed significantly since the end of September. Executive Superintendent McDonald emphasized the continued measures taken to promote healthy safe environments within the schools and buildings. He also shared some of the ongoing work to monitor and manage the filling of vacancies across the system.

**RESOLUTION #22-284:** Trustee Topping moved that the verbal monthly COVID-19 update be received with thanks.

**The motion carried.**

### **16. Director's Annual Report 2021-2022**

Director of Education Sovran presented the 2021-2022 Director's Annual Report. In the Legislative Framework Section 169.1 (1) (g), outlines that annually a review of the Multi-Year Plan be conducted with the Board's Director of Education and the school board. This is in the form of the Director's Annual Report, and the annual report does follow the Multi-Year plan for the preceding year.

The Director's Annual Report for the proceeding school year is presented at a Board Meeting prior to the end of the current term of the Board of Trustees. Typically, the Director's Annual Report would be presented in December, but as this year is in a Municipal Election year, and in accordance with Upper Grand DSB policy and procedures 113/113-A, the report was presented this evening.

In keeping with the 2022-2026 Multi-Year Plan strategic pillar to Lead through Sustainability, this year's report has been produced in digital format only and may be accessed through the Upper Grand DSB website.

**RESOLUTION #22-285:** Trustee MacNeil moved that the report entitled "Director's Annual Report, 2021-2022" dated October 18, 2022, be received.

**The motion carried.**

### **17. Multi-Year Plan Update**

Director of Education Sovran announced there was no update regarding the Multi-Year Plan and the Action Plan, further than the update that was provided at the Business

Operations meeting last week. A completed plan will be brought forward at the next available opportunity to the Board.

**RESOLUTION #22-286:** Trustee Lustgarten Evoy moved that the verbal Multi-Year Plan Update be received with thanks.

**The motion carried.**

## **18. Staff Retirements and Resignations**

Executive Officer of Human Resources Pyke presented the Staff Retirements and Resignations report dated October 18, 2022.

**RESOLUTION #22-287:** Trustee Edwards moved that the Staff Retirements and Resignations report Appendix A and Appendix B dated October 18, 2022 be received.

**The motion carried.**

## **19. Board Correspondence**

**RESOLUTION #22-288:** Trustee Lustgarten Evoy moved that the Board Correspondence dated October 18, 2022, be received.

**The motion carried.**

## **20. Trustee Questions and Reports**

Trustee Edwards asked if any changes will be made to the length of the committee terms. Trustee Busuttil confirmed that trustees would have an opportunity to express any concerns, should a trustee not be able to fulfill the entire term on a committee, at the Organizational meeting every year. It was also acknowledged that there has been discussion that when the new Board of Trustees begin their term, that there should be a governance review around the committees and terms.

## **21. Dates of Future Meetings**

Director Sovran recommended that the Program Committee that is scheduled for November 1, 2022 be cancelled. Staff have indicated that the agenda items would be light for that meeting and Director Sovran asked to utilize that time as an opportunity to meet with the new incoming Board of Trustees, as the first opportunity for an orientation following the October 24<sup>th</sup> election.

**RESOLUTION #22-289:** Trustee Lustgarten Evoy moved that the November 2022 schedule for Board and Standing Committee Meetings be approved as amended:

Program Committee	Cancelled
Business Operations	November 8, 2022
Final Board Meeting	November 14, 2022

**The motion carried.**

Trustee Edwards noted that the TCEC meeting will not take place on Tuesday, October 25<sup>th</sup> and has yet to be rescheduled.

Trustee MacNeil advised that the PIC meeting that was previously scheduled for Wednesday Oct 26<sup>th</sup> has been moved to Tuesday, October 25<sup>th</sup>.

**RESOLUTION #22-290**: Trustee Topping moved that the Dates of Future Meetings dated October 18, 2022 be received, with the above noted changes.

**The motion carried.**

**22. Motion to Rise and Report to the Board**

**RESOLUTION #22-291**: Trustee Lustgarten Evoy moved that the Committee of the Whole rise and report to the Board.

**The motion carried.**

**23. Ratification of Business**

**RESOLUTION #22-292**: Trustee Topping moved, seconded by Trustee MacNeil that the business transacted by the Committee of the Whole be now ratified by the Board.

**The motion carried.**

**24. Adjournment**

**RESOLUTION #22-293**: Trustee Edwards moved, seconded by Trustee MacNeil that the Board adjourn and this meeting now close at 7:28 p.m.

**The motion carried.**

**This document is available in alternative formats upon request.**