

**Upper Grand District School Board
Business Operations Committee
Minutes**

Tuesday February 8, 2022

The Business Operations Committee of Upper Grand District School Board met on Tuesday, February 8, 2022, virtually and in the Board Room at 500 Victoria Road North, Guelph, Ontario commencing at 7:00 p.m.

The Chairperson, Trustee MacNeil presided, and Trustees Bailey, Busuttil, Campbell, Edwards, Foley, and Lustgarten Evoy were present with regrets from Trustee Bedi, Ross, and Topping. Student Trustees Emilie Hill and Vikasni Kuganesan were also in attendance.

Present from the Administration were, Director of Education Sovran, Executive Superintendent McDonald, together with Superintendents Heaslip, Hamilton, Lindsay, McCutcheon, Regier, Taha, and Zen, Communications Officer Loney, Executive Officer of Human Resources Pyke, Manager of Planning Angrish, and Operations Officer Scinocca.

Approval of Agenda

Trustee Campbell moved that the agenda be approved as printed.

The motion carried.

Declarations of Conflict of Interest

There were no declarations of conflict of interest.

The motion carried.

Approval of Minutes

Trustee Campbell moved that the minutes of the Business Operations Committee meeting held January 11, 2022 be approved as printed.

The motion carried.

Modified School Year Calendar 2022-2023

Superintendent of Education McCutcheon advised that, on an annual basis, Ontario Regulation 304 requires Boards to prepare a school year calendar for Ministry approval. Holidays are designated by the regulation and the school year must begin on or after

September 1 and end on or before June 30. This period constitutes 194 possible instructional days, in compliance with both the secondary and elementary teachers' collective agreements. Seven days may be designated as professional activity (PA) days, three of which must be devoted to Provincial education priorities.

The Ministry requires that a submission that complies with the above be submitted no later than May 1 and a modified school year calendar is to be submitted no later than March 1. The Draft School Year Calendars presented to Trustees included a modified Winter Break schedule. Trustees asked questions of clarification and expressed thanks for the report.

Recommendation # 1

Trustee Bailey moved that:

1. The report entitled "Modified School Year Calendar 2022-2023" dated February 22, 2022 be received; and,
2. The proposed modified school calendars for the 2022-2023 school year for the Upper Grand District School Board's elementary and secondary schools, as outlined in Appendix B and C respectively, be approved by the Board for submission to the Ministry of Education for final approval in accordance with Regulation 304.

The motion carried.

Trustee Climate Emergency Committee (TCEC)

Trustee Edwards shared items that were discussed at the Trustee Climate Emergency Committee (TCEC) meeting on January 18, 2022. These highlights included the Federal Government's consultation on Canada's climate goals that was open for public consultation, paint your town with art for climate justice, a David Suzuki Foundation link that gave detailed steps to planting a pollinator patch at schools, and the Pivot Project which has many upcoming opportunities, including projects around sustainability. There was also an in-depth discussion on a link to legislation on single use plastic that is open for public consultation from December 25th to March 5th. The link will take readers to two documents: one document describes the six types of single use plastics recommended for banning (check out bags, cutlery, foodservice ware containing problematic plastics, six pack rings, stir sticks, and straws); and the second link gives alternate choices for single use plastic.

A video was shared called The Story of Stuff Project which was about single use plastics and the rationale for banning the use of these items. Trustee Edwards shared a

couple action items that everyone can start to incorporate in their daily lives such as bringing your own cloth bags, having your own cutlery with you, and using metal straws.

Trustee Bailey informed staff that the TCEC is looking for an archive page on the Upper Grand DSB website where the committee can simply list and post videos that are brought forward every month. The committee would identify any permissions obtained from the organization to display the videos on the board website.

Trustee Bailey asked Trustee Busuttil for an update on the status of the letter that was to be written to the Ministry of Education about funding for carbon neutral schools. After speaking with the Chair of London Catholic DSB, Trustee Busuttil confirmed that the funding went to Ameresco and not the school board, and that Ameresco is also undertaking a current project with Sudbury Catholic DSB and has reached out to them as well and is waiting for a response back this week. Trustee Busuttil informed her process is to receive preliminary information from Upper Grand DSB, receive solid details from the people who implemented this project, and then together with Director Sovran craft an effective letter to be sent. Trustee Bailey expressed his thanks.

Trustee Busuttil also noted she has a meeting with the city of Guelph mayor, speaking about the Race to Zero climate action motion that was passed. She will let the Board know what that conversation produces around the topic of climate action.

Recommendation # 2

Trustee Edwards moved that the minutes of the Trustee Climate Emergency Committee (TCEC) held January 18, 2022 be received and considered.

The motion carried.

Development Application Review Annual Report January 2021 to December 2021

Manager of Planning Angrish presented the Development Application Review Annual Report. She noted that development applications from each municipality within the Board's jurisdiction are circulated to the Planning Department. These include applications for Zoning By-law Amendments, Official Plan Amendments, Draft Plans of Subdivision, Condominium Plans, and other County/City/Township initiated projects. The Planning Department reviews these applications and provides comments and/or conditions as they relate to school direction, active transportation, and property matters. In total, 262 applications were received, and 83 Municipal circulations were responded to by the Planning Department. The majority of the circulations that were responded to were residential development applications. In the spring of each year, an annual review of the Long Term Accommodation Plan (LTAP)

is released. The Development Application Review Annual Report supports the LTAP in providing staff with information regarding trends in development and growth in the municipalities throughout the Board's jurisdiction. These growth trends assist staff when formulating school priorities for the Board based on population projections and enrolment forecasts as a result of proposed residential development. Details were shared about specific municipalities. Trustees asked questions of clarification and expressed thanks for the report.

Recommendation # 3

Trustee Foley moved that the report PLN: 22-03 "Development Application Review Annual Report January 2021 to December 2021" be received for information.

The motion carried.

Other Business – nil report

Move to In Camera

Trustee Bailey moved that this committee move In Camera.

The motion carried.

Adjournment

Trustee Foley moved that the Business Operations Committee adjourn and this meeting now close at 8:56 p.m.

The motion carried.

This document is available in alternative formats upon request.