

**Upper Grand District School Board  
Business Operations Committee  
Minutes**

September 14, 2021

The Business Operations Committee of Upper Grand District School Board met on Tuesday, September 14, 2021, virtually and in the Board Room at 500 Victoria Road North, Guelph, Ontario commencing at 7:00 p.m.

The Chairperson, Trustee Campbell presided, and the following Trustees were present: Bailey, Busuttil, Edwards, Lustgarten Evoy, MacNeil, Ross, and Topping.

Present from the Administration were, Director of Education Sovran, Executive Superintendent McDonald, together with Superintendents Heaslip, Hamilton, Lindsay, McCutcheon, Regier, Van Ooteghem, and Zen, Communications Officer Loney, Executive Officer of Human Resources Pyke, Operations Officer Scinocca, Manager of Planning Angrish, and Manager of Elementary Staffing and Recruitment Crandall.

**Approval of Agenda**

Trustee Busuttil requested that the agenda be amended to add a new item under Other Business, and two property issues as well as an OPSBA matter in the In Camera portion of the agenda.

Trustee Busuttil moved that the agenda be approved as amended.

**The motion carried.**

**Declarations of Conflict of Interest**

There were no declarations of conflict of interest.

**Approval of Minutes**

Trustee MacNeil moved that the minutes of the meeting of June 8, 2021 be approved as printed.

**The motion carried.**

## **85 and 89 Willow Road, Guelph – Zoning Motion and Process for Establishing Safe Injection Sites**

In response to a Board motion, Manager of Planning Angrish provided a report on the Zoning motion passed by Guelph City Council regarding a supportive housing proposal at 85 and 89 Willow Road, Guelph and the process for establishing Safe Injection Sites (SIS). The report stated that a SIS was not proposed for the 85 and 89 Willow Road location. The report provided details on the steps that have occurred to date and future steps pending in relation to the supportive housing development. The report also described the process that is required to establish a SIS in any location in Ontario.

Trustee Busuttill requested clarification on whether Upper Grand DSB would be included and involved in the Site Plan Approval stage. Manager of Planning Angrish confirmed that Upper Grand DSB Staff have requested involvement in this process to ensure Board's comments are addressed through the final Site Plan.

Based on requests from Trustees, future reports related to school sites will include maps to provide all readers an improved understanding of the location in the report.

Trustees expressed thanks for the report.

### **Recommendation # 1**

Trustee Busuttill moved that the report PLN: 21-18 entitled "85 and 89 Willow Road, Guelph - Zoning Motion and Process for Establishing Safe Injection Sites" be received for information.

**The motion carried.**

### **Staffing Update**

Manager of Elementary Staffing and Recruitment Crandall presented Elementary enrolment and staffing for the 2021-2022 school year. Upper Grand DSB has an increase of 327 full time equivalent students above what was originally projected last spring. The majority of the 327 new enrolments have been JK and SK students. The total enrolment for 2021-2022 elementary students is 24,244. The additional elementary teacher staffing required for 2021-2022 school year is 24.3 full time equivalent (FTE) elementary teachers.

Questions of clarification regarding the staffing process and staffing numbers were answered by Manager Crandall.

## **Recommendation # 2**

Trustee MacNeil moved that the verbal Staffing Update be received.

**The motion carried.**

## **Other Business**

Trustee Busuttil requested that the COVID Update Report remain as a standing agenda item for Board meetings until the Board deems it is no longer required. Trustee Busuttil also requested that staff invite Public Health to attend Upper Grand board meetings.

Trustee Campbell commented on perhaps providing questions to Public Health. These questions would be given to the Public Health experts and their responses would then be provided at the next board meeting. Additional discussion surrounded potential timing and process of including Public Health at Board meetings.

Director of Education Sovran shared he extended an invitation to Dr. Mercer and her team to join Upper Grand DSB at a future board meeting in September, and they have accepted the invitation to join the meeting.

## **Move to In Camera**

Trustee Lustgarten Evoy moved that this Committee move In Camera.

**The motion carried.**

## **Personnel matter(s) – Nil Report**

## **Adjournment**

Trustee Bailey moved that this Committee adjourn at 8:10 p.m. to report to the Board.

**The motion carried.**

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