

**Upper Grand District School Board
Business Operations Committee
Minutes**

January 14, 2020

The Business Operations Committee of Upper Grand District School Board met on Tuesday, January 14, 2020, in the Board Room at 500 Victoria Road North, Guelph, Ontario commencing at 7:00 p.m.

The Chairperson, Trustee Ross presided, and the following Trustees were present: Bailey, Bedi, Campbell, Edwards, Foley, Lustgarten Evoy, MacNeil, and Topping, along with Student Trustees Amelia Luff, and Nathalie Alaves

Present from the Administration were, Director of Education Rogers, together with Superintendents Heaslip, Lindsay, McDonald, Regier, Slater, and Van Ooteghem, Communications Officer Loney, Executive Officer of Human Resources Rose, Student Success Lead Zen, Manager of Planning Passy, Operations Officer Scinocca, and Manager of Operations Veit.

Approval of Agenda

Trustee Lustgarten Evoy moved that the agenda be approved as printed.

The motion carried.

Approval of Minutes

Trustee Foley moved that the minutes of the meeting of December 10, 2019 be approved as printed.

The motion carried.

Declarations of Conflict of Interest

There were no declarations of conflict of interest.

The motion carried.

IN CAMERA

Public Session

Trustee Campbell took the Chair for the consideration of the following item.

Naloxone Recommendation Report

Superintendent Slater advised that, at the June 25, 2019 Board Meeting, Trustees received an information report regarding the implementation of naloxone in schools as part of first aid protocols. Trustees requested that an overdose protocol be developed,

and that a staff recommendation on the use of Naloxone be presented to Board. The overdose protocol was developed and has been shared with schools to form part of their emergency response plans. A staff Naloxone Committee was formed to examine the issue of adding Naloxone to school first aid procedures in the event of opioid overdose.

Superintendent Slater, together with Dr. M. Tenenbaum and R. Isley from Public Health were in attendance to present the Naloxone Recommendation Report and provide answers of clarification to questions that may arise. Superintendent Slater advised that cases of opioid overdose have not occurred in Upper Grand schools. However, some students are using opioids and may overdose due to accidental exposure. The availability of naloxone in Board offices and schools is viewed as a proactive measure and will provide an additional resource to respond to an opioid-related overdose. If an opioid overdose is suspected, administration of naloxone is an effective medication for temporarily reversing the effects of an overdose, and preventing harm or death associated with oxygen deprivation. The nasal format was recommended as it is neither invasive nor harmful if given in error, and does not require needles. Staff recommended that naloxone be available at all Board sites, elementary and secondary schools, and be placed in the Automated External Defibrillators (AED) boxes in all sites. This would provide consistency for staff to know where they are located at all sites. It was noted that training would be required as part of the implementation plan which meets the needs and concerns of the community. Trustees asked questions of clarification which included training; communication to staff, parents and students; best practices for students and staff regarding opioids; and what resources may be available. Appreciation was expressed for the great report and the proactive initiative to prevent accidental overdose and death.

Recommendation # 1

Trustee Ross moved that:

1. The Naloxone Recommendation Report dated January 14, 2020 be received.
2. Schools implement the use of naloxone as part of their first aid protocols, during the 2020-2021 school year.
3. The Guelph Board Office and Grant Evans Education Centre implement the use of naloxone as part of their first aid protocols.

The motion carried.

Trustee Ross Chaired the remainder of the meeting.

New Guelph Secondary School Concept Design Report

Operations Officer Scinocca advised that, at the May 28th, 2019 meeting of the Upper

Grand District School Board the following motions were approved:

1. A new school on the Guelph Secondary site be constructed to accommodate a 900 pupil place 9-12 program with a target opening date of September 2022.
2. The Building Committee required by Policy 309 be established and up to three (3) Trustees be appointed to the Building Committee.

The Building Committee was established in accordance with Policy 309 and has worked with the Architect, Hossack and Associated Architects, and Board staff to develop a concept design and site plan for consideration by the Board. The design has been developed for an 894 pupil places high school in accordance with the building program approved by the Board in the Building Project Report. Trustees Bedi, Busuttil and MacNeil were appointed by the Board to the Building committee. Mr. Scinocca presented the Concept Design Report which included the Concept Drawings, Architect's Building Program Summary and Architect's construction cost estimate for this project and the projected project expenditures budget. Trustees asked questions of clarification and expressed thanks for the report.

Trustee Bailey requested that an interactive visual display be placed in close proximity to the main entrance of the school which demonstrates the Board's leadership in the area of sustainability and environment. This display should be a cost effective means which would show construction efficiencies and controls that identify significant efficiencies in terms of energy use, and technologies which the Board has used. It was also suggested that this display demonstrate the Board's commitment to climate change. In response, Operations Officer Scinocca stated that budget constraints of a 900 pupil place school limit the ability to incorporate progressive energy saving features as we have done at other schools. However, as the design is developed we will attempt to incorporate a low cost feature in a predominant area of the building which reflects the Board's commitment to environmental leadership.

Recommendation # 2

Trustee MacNeil moved that:

1. The report entitled "New Guelph Secondary School Concept Design Report" dated January 14th, 2020, CP:20-01, be received.
2. The Concept Design report for the New Guelph Secondary School building project, including the Preliminary Budget of \$25,505,658 as outlined in Appendix A of CP: 20-01, be approved.
3. The construction model for the New Guelph Secondary School building project be Lump Sum Tender.

The motion carried.

Resignations and Retirements

Executive Officer of Human Resources Rose presented the report Resignations and Retirements dated January 14, 2020.

Recommendation # 3

Trustee Bailey moved that the report "Resignations and Retirements" dated January 14, 2020 be received with thanks.

The motion carried.

Trustee Campbell moved that this Committee move In Camera.

The motion carried.

In Camera

Adjournment

Trustee Foley moved that this Committee adjourn at 9:42 p.m. to report to the Board.

The motion carried.

This document is available in alternative formats upon request.