

**Upper Grand District School Board
Business Operations Committee
Minutes**

May 14, 2019

The Business Operations Committee of Upper Grand District School Board met on Tuesday, May 14, 2019, in the Board Room at 500 Victoria Road North, Guelph, Ontario commencing at 7:00 p.m.

The Chairperson, Trustee MacNeil presided, and the following Trustees were present: Bailey, Busuttil, Bedi, Campbell, Edwards, Foley, Ross, and Topping, along with Student Trustee Chloe Gear.

Present from the Administration were, Director of Education Rogers, together with Superintendents Heaslip, Lindsay, McDonald, Regier, Slater, and Van Ooteghem, Communications Officer Loney, Executive Officer of Human Resources Rose, Student Success Lead Zen, Manager of Planning Passy, Operations Officer Scinocca, and Manager of Operations Veit.

Approval of Agenda

Trustee Topping moved that the agenda be approved as printed.

The motion carried.

Approval of Minutes

Trustee Campbell moved that the minutes of the meeting of April 9, 2019 be approved as printed.

The motion carried.

Declarations of Conflict of Interest

There were no declarations of conflict of interest.

New Secondary School, Building Project Report

Operations Officer Scinocca advised that the Board's submission of its 2017-18 Capital Priorities included the request to build a new 1200 pupil place secondary school in Guelph. In the spring of 2018, the Ministry of Education announced its approval of

funding to proceed with a new 900 pupil place Guelph Secondary School. This project was approved in order to address secondary accommodation pressures in the existing Guelph secondary schools. This is the first approval stage, the second is the concept stage and getting ready for tender, and the third stage is tender award. It was noted that the building program for the school has been developed in consultation with a committee under the direction of the Superintendents of Education Morrell and Student Success Lead Zen, who are responsible for the secondary schools of the Board. Trustees asked questions of clarification and expressed thanks for the report.

Recommendation # 1

Trustee Bailey moved that

1. The report entitled "New Guelph Secondary School, Building Project Report" dated May 14th, 2019, CP:19-02, be received.
2. A new school on the Guelph Secondary site be constructed to accommodate a 900 pupil place 9-12 program with a target opening date of September 2022.
3. The "New Guelph Secondary School, Building Project Report" attached as Appendix A, dated May 14th, 2019, CP:19-02, be approved.
4. The Building Committee required by Policy 309 be established and up to three (3) Trustees be appointed to the Building Committee.

The motion carried.

Resignations and Retirements

Executive Officer of Human Resources Rose presented the report Resignations and Retirements dated May 15, 2019.

Recommendation # 2

Trustee Ross moved that the report "Resignations and Retirements" dated May 14, 2019 be received.

The motion carried.

Budget Funding Update

Superintendent of Finance Regier provided an update on budget, particularly on Ministry funding, information received to date, and what next steps will be taken.

Superintendent Regier described the status of Ministry information received to date regarding the Grants for Student Needs (GSN) and Priorities and Partnerships Fund (PPF). In summary, the Board has received details regarding GSN funding, however specific funding amounts related to PPF programs are still outstanding. The Ministry's Technical Paper that provides details of the GSN has not yet been released. Board Finance staff have been able to calculate GSN amounts based upon the release of the EFIS forms, the Ministry software application that is used for financial reporting. Superintendent Regier also provided information on key changes to the GSN, most notably the funding changes that will impact secondary classes. The Ministry has also provided updated information in relation to Boards submitting balanced budgets. School boards may incur an in-year deficit up to the lower of the school board's accumulated surplus or 1 percent of operating allocations. A new requirement is for school boards to provide a plan to eliminate the deficit within two years. Questions of clarification were asked. Trustees expressed thanks for all the hours of work and sharing funding changes from the Ministry and the impacts on the operations of the Boards.

Recommendation # 3

Trustee Busutil moved that the verbal Budget Funding Update be received with thanks for all the work involved.

The motion carried.

Other Business

Erin Elementary Review Area – Enrolment and Accommodation Information

Manager of Planning Passy presented the Erin Elementary Review Area – Enrolment and Accommodation Information report dated May 14, 2019. She noted that there were concerns in the Ross R. MacKay PS community and that this report was prepared to provide clarification regarding long term accommodation opportunities and limitations. Manager of Planning Passy noted that the Long Term Accommodation Plan (LTAP) was approved in June 2018 and the 2019 LTAP Annual Review Report was approved on March 26, 2019.

There are three elementary schools located in the Erin Elementary Review Area; Brisbane PS, Erin PS and Ross R. MacKay PS. In the June 2018 LTAP and 2019 update, enrolment information in the Erin Elementary Review Area was presented in two forms; status quo, and assuming development starting in 2022. This approach was used to reflect the uncertainty around wastewater servicing and subsequent work that remains in process by the Town of Erin. Manager of Planning Passy advised that

planning staff worked with the Town of Erin, and had ongoing conversations in the community regarding the status of Municipal services for that community. Town staff are still waiting for an environmental assessment, to move forward with the construction of a sewage treatment plant, to support new residential growth within the villages of Erin and Hillsburgh. As a result, no accommodation work plan priorities were identified for the Erin Elementary Review Area until matters related to municipal servicing further advanced.

Recommendation # 4

Trustee Edwards moved that the Report PLN:19-14 “Erin Elementary Review Area – Enrolment and Accommodation Information” be received for information.

The motion carried.

Trustee Bedi moved that this committee move In Camera.

The motion carried.

In Camera

Adjournment

Trustee Busutil moved that this Committee adjourn at 9:22 p.m. to report to the Board.

The motion carried.

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