

**Upper Grand District School Board
Business Operations Committee
Minutes**

April 9, 2019

The Business Operations Committee of Upper Grand District School Board met on Tuesday, April 9, 2019, in the Board Room at 500 Victoria Road North, Guelph, Ontario commencing at 7:03 p.m.

The Chairperson, Trustee MacNeil presided, and the following Trustees were present: Bailey, Busuttil, Bedi, Campbell, Edwards, Foley, Lustgarten Evoy, Ross, and Topping, along with Student Trustees Caitlin Ennis and Chloe Gear.

Present from the Administration were, Director of Education Rogers, together with Superintendents Heaslip, Lindsay, McDonald, Morrell, Regier, Slater, and Van Ooteghem, Communications Officer Loney, Executive Officer of Human Resources Rose, Student Success Lead Zen, Manager of Planning Passy, Operations Officer Scinocca, and Manager of Operations Veit.

Approval of Agenda

Trustee Busuttil moved that the agenda be approved as printed.

The motion carried.

Approval of Minutes

Trustee Lustgarten Evoy moved that the minutes of the meeting of March 19, 2019 be approved as printed.

The motion carried.

Declarations of Conflict of Interest

There were no declarations of conflict of interest.

Preliminary Elementary Teacher Staffing for 2019-2020 School Year

Manager of Elementary Recruitment Staff Crandall presented the preliminary elementary teacher staffing for the 2019-2020 school year. The projected enrolments for the 2019-2020 school year were used to determine staffing, and elementary staffing was set at 1383.3 full time equivalent (FTE) teachers. There was some discussion about the implications of the pending funding cuts and that no final decisions can be made until further information is received from the Ministry.

Recommendation # 1

Trustee Lustgarten Evoy moved that:

1. The report Preliminary Elementary Teacher Staffing for 2019-2020 School Year dated 2019 04 09 be received.
2. Based on the projected Elementary FTE of 23,919 and system needs, a preliminary allocation of Elementary teaching staff for the 2019-2020 school year be set at 1383.3 FTE teachers.

The motion carried.

Preliminary Secondary School Teacher Staffing For 2019 - 2020 School Year

Manager of Secondary Recruitment Staff Prendergast, presented the preliminary secondary teacher staffing for the 2019-2020 school year. The 2019-2020 projected enrolments and changes to Ministry funding were used to determine staffing. Secondary staffing was set at 736.5 FTE teachers. There was a discussion about the implications of the pending funding cuts, and that no final decisions can be made until further information is received from the Ministry.

Recommendation # 2

Trustee Busuttil moved that:

1. The report re Preliminary Secondary School Teacher Staffing for 2019-2020 School Year dated April 9, 2019 be received.
2. Based on system needs and the projected Secondary ADE of 10497.7 (includes international students), a preliminary allocation of Secondary Teaching staff for the 2019-2020 school year be set at 736.5 FTE teachers.

The motion carried.

Resignations and Retirements

Executive Officer of Human Resources Rose presented the report Resignations and Retirements dated April 9, 2019.

Recommendation # 3

Trustee Ross moved that the report "Resignations and Retirements" dated April 9, 2019 be received.

The motion carried.

Energy Management Team – Goals and Action Plan

Operations Officer, Scinocca presented the goals and action plan for the energy management team. Members of the team include; Blair Capling, and Kyle Trostenko. The goal of the team is to promote efficient use of energy at the Upper Grand DSB in order to: a) ensure maximum dollars available to classroom by reducing energy costs, b) increase public confidence in the Board's ability to efficiently operate its schools, and c) demonstrate leadership in the area of environmental stewardship and reduce the Boards carbon footprint. The seven objectives of the strategic goal were highlighted and action plans to support these objectives were presented and included in the report. Trustees expressed thanks for the continued work done in energy management as well as the presentation and report.

Recommendation # 4

Trustee Bailey moved that the report entitled "Energy Management Team – Goals and Action Plan" (CP:19-01), dated April 9th, 2019, be received.

The motion carried.

Trustee Lustgarten moved that this committee move In Camera.

The motion carried.

In Camera

Adjournment

Trustee Bedi moved that this Committee adjourn at 9:30 p.m. to report to the Board.

The motion carried.

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