

**Upper Grand District School Board
Business Operations Committee
Minutes**

November 13, 2018

The Business Operations Committee of Upper Grand District School Board met on Tuesday, November 13, 2018, in the Board Room at 500 Victoria Road North, Guelph, Ontario commencing at 7:00 p.m.

The Chairperson, Trustee MacNeil presided, and the following Trustees were present: Bailey, Busuttil, Cooper, Fairbairn, Lustgarten Evoy, Moziar, Topping, and White.

Present from the Administration were, Director of Education Rogers, together with Superintendents Heaslip, Lindsay, McDonald, Morrell, Regier, Slater, and Van Ooteghem, Communications Officer Loney, Executive Officer of Human Resources Rose, Student Success Lead Zen, Manager of Planning Passy, Senior Planner Imm, Capital and Renewal Projects Manager Capling, Operations Officer Scinocca, and Manager of Operations Veit.

Approval of Agenda

Trustee Fairbairn moved that the agenda be approved as printed.

The motion carried.

Approval of Minutes

Trustee Topping moved that the minutes of the meeting of October 9, 2018 be approved as printed.

The motion carried.

Declarations of Conflict of Interest

There were no declarations of conflict of interest

Education Development Charge Regulation Change Update and Policy Decisions on Application of Operating Surpluses and Alternative Accommodation Arrangements

Manager of Planning Passy provided an overview of the changes to O.Reg. 20/98 and an evaluation of policies pertaining to the application of surplus funds to offset site purchase costs, and alternative accommodation arrangements.

She noted that the regulation which directs the process Boards must follow for implementing EDCs in Ontario was amended on October 12, 2018. The impact of that amendment froze the Board's EDC rates at the August 31, 2018 levels. As a result, the Board will not be able to implement EDCs under the proposed by-laws that are greater than the rates currently imposed under the 2014 by-laws (\$1,567.00 per residential dwelling unit for Wellington County and \$832.00 per residential dwelling unit for Dufferin County) unless and until the Minister further amends the regulation. The amendment also stipulates that Boards are expected to continue to undertake background studies to be able to levy charges. A second amendment restricts the Board's ability to pass area specific by-laws, as opposed to a jurisdiction wide by-law for each of Wellington and Dufferin Counties. This amendment eliminates the option of the Board passing an area specific bylaw that would apply to an area that is smaller than either of the two Counties. The amended Regulation does not restrict the Board's ability to determine the length of the term of the proposed by-law. It remains open to the Board to fix the term up to a maximum of five years. It was determined that it would be prudent to approach this review status quo, meaning that the Board will continue to undertake stakeholder consultation and address the policy decisions. Mrs. Passy advised that the Board was previously required to provide motions regarding surplus, budget passed motions, regarding EDC land costs, alternative accommodation, and appropriate projects with partners. She reported that there are no such projects at this time.

Recommendation # 1

Trustee Busuttill moved that:

1. The report entitled "Education Development Charge Regulation Change Update and Policy Decisions on Application of Operating Surpluses and Alternative Accommodation Arrangements", dated November 13, 2018, be received.
2. The Upper Grand District School Board has reviewed its operating budget for the year ending August 31, 2019 for savings that could be applied to reduce growth-related net education land costs. Such review has disclosed that there are no surplus operating funds available to acquire school sites. The Board has therefore determined that the amount of the savings which it proposes to apply to growth-related net education land costs is nil.
3. The Board adopt the following statement: "There have not been opportunities for alternative accommodation arrangements which the Board considered appropriate during the term of the current EDC by-laws, and that the Upper Grand District School Board continue to consider proposed opportunities to implement alternative accommodation

arrangements as they arise in conjunction with Policy 313 - Alternative Accommodation Options.”

The motion carried.

Development Area School Assignments

Manager of Planning Passy advised that each year the Planning Department reviews the current and projected enrolments of holding schools to determine if any school assignments should be changed for the upcoming school year. Development Areas are geographically distinct areas of the Board, with no defined school attendance area, and are temporary and subject to relocation. Ms. Passy presented the Development Area school assignments for the 2019/20 school year.

Recommendation # 2

Trustee Fairbairn moved that:

1. That memo PLN: 18-26 “2019/20 Development Area School Assignments” dated November 13, 2018 be received.
2. That the Development Area School Assignments as outlined in Appendix A to memo PLN: 18-26 “2019/20 Development Area School Assignments” be approved for the 2019/20 school year.

The motion carried.

Accessibility Report 2017- 2018 and Five-Year Accessibility Plan for 2018-2023

Superintendent of Schools Van Ooteghem presented the Accessibility Report for 2017-2018, in compliance with the Accessibility for Ontarians Disabilities Act (AODA). She advised that the areas addressed included training, education, procurement, information and communication, employment, transportation, built environment and outdoor play spaces. The report also included site specific information.

The multiyear accessibility plan was also prepared in compliance with the AODA. The goals set for the following five years were determined from work completed in the past five years and in consultation with all departments within the Board. The areas included policy and procedures, training, education which was embedded into curriculum programs and resources, procurement, information and communication, employment and transportation. Superintendent VanOoteghem noted that this five-year plan will be reported on annually. She expressed thanks to the committee for the work in the development of the plan and their dedication to this work. She also expressed thanks to staff for their tremendous support in the school systems. The presentation finished

with a video depicting the work done in the past year. Trustees expressed thanks and congratulations for all the work done making our schools and more programs accessible to staff, students, and the public.

Recommendation # 3

Trustee Moziar moved that:

1. The Annual Accessibility Report for 2017-2018 and the Five-Year Accessibility Plan for r2018-2013 be received. Moziar, motion to receive.

The motion carried.

Trustee Honoraria

Superintendent of Finance Regier presented the Trustee Honoraria amounts for the year December 1, 2018 to November 30, 2019. He noted that the new amounts are essentially flat with the 2017 2018 honoraria amounts.

Recommendation # 4

Trustee Bailey moved that the report Trustee Honoraria dated November 13, 2018 be received.

The motion carried.

Trustee Expenses

Superintendent Regier shared the summary of Trustee expenses for the financial year September 2017 to August 31, 2018.

Recommendation # 5

Trustee Fairbairn moved that the report Trustee Expenses dated November 13, 2018 be received.

The motion carried.

Trustee Fairbairn moved that this committee move In Camera

In Camera

Other Business – nil report

Personnel matters – nil report

Adjournment

Trustee White moved that this Committee adjourn at 7:50 p.m. to report to the Board.

The motion carried.

This document is available in alternative formats upon request.