

Upper Grand District School Board
Special Board Meeting, Wednesday, June 27, 2018
Minutes

The Special Board meeting of the Upper Grand District School Board was held on Wednesday, June 27, 2018 in the Board Room at 500 Victoria Road North, Guelph, starting at 7:00 p.m. All Trustees were present with the exception of Trustees Bailey and Lustgarten Evoy. Trustee Schieck attended via teleconference. Student Trustees Caitlin Ennis and Allison Cai were also in attendance, together with incoming Student Trustee Chloe Gear.

Traditional Greeting

Opening Prayer

Trustee Topping read a prayer for the end of the school year, with a voice of gratitude and a wish for a joyous season of summer with friends and family.

Condolences

Trustee Busuttil, Chair, reported that condolences were sent on behalf of the Board to the following: Barb Caunter Teacher at Victoria Terrace PS on the loss of her father-in-law; Terri Reeds Teacher at Sir Isaac Brock PS on the loss of her father; the family of Kathy Bolger, former Teacher at Arthur PS; Kim Gordon Teacher at Westminster Woods PS on the loss of her father; the family of Morley Watson, Head Caretaker at Laurelwoods ES, Holly Garvey, Teacher at Brant Ave. PS on the loss of her mother, Heather Coburn Teacher at J.D. Hogarth PS on the loss of her mother; Diane Klooster, Office Co-ordinator at Erin PS on the loss of her mother; and the family of William (Bill) Bissell, former Dufferin Principal.

Good News

Dr. Rogers highlighted the Good News as follows:

Centennial CVI

(Heather Loney, Board Website)

Sasha a grade 10 student from Centennial CVI has won bronze at the Canada-Wide Science Fair. The event features the top 500 young scientists in the country. It brings STEM out of the classroom and encourages youth to find solutions to real world issues. Sasha won an Excellence Award and a bronze medal for his biotechnology project "Delivering of DNA to Tardigrades via Nematocysts". He was invited to the national competition after winning a gold medal for his project at the Waterloo - Wellington Science and Engineering Fair in April.

2018-2019 Banting Legacy Educational Awards

Two Upper Grand DSB students received the 2018 Banting Legacy Bursary Award; Brittney from Wellington Heights SS and Darren from John F. Ross CVI. The awards are based on consideration of academic achievement, leadership, creative contributions to extra-curricular activities within school and community, diligent adherence to essential diabetes self-management protocols, a written essay selected from topics provided with supporting recommendations for healthcare providers and community leaders. Congratulations Brittney and Darren!

Fund Raising

[Heather Loney]

Glenbrook ES raised more than \$4,200 at its 5th annual Glenbrook Gives event. Students and staff shaved their heads, donated their hair and fundraised for Orangeville's Headwaters Health Centre. All money raised will support the centres' oncology unit and help people get cancer treatment in their home community.

In a similar fundraiser, Centre Dufferin DHS raised more than \$8,500 at its annual Hair Off for Headwaters fundraiser. That brings the total amount Centre Dufferin DHS has donated to the Headwaters Cancer Unit over the years to \$150,000.

Several schools held Relay for Life fundraisers this spring, to support cancer research and awareness. Norwell DSS raised more than \$17,000 at its event held June 1 and John F. Ross CVI raised more than \$28,000.

Junior Citizen Award

On June 6, Naomi a John F. Ross CVI student and Nick a Centennial CVI student received the Junior Citizen Award from Guelph Police Services at their Awards Ceremony. The pair was walking on a trail in Preservation Park one evening last summer and came across an elderly woman who had fallen and hurt herself, to the point where she could not stand. The pair, certified lifeguards, used their first aid skills, notified 911, and stayed with the woman until responders arrived. The woman had been there for a few hours. Had they not come along, she likely would have been in significant danger.

Wellington Heights SSI – The Truth About Youth Garden

On May 23rd Wellington Heights SS held a celebration to officially kick off "The Truth About Youth" garden project. The project is an initiative of the school's Alternative Education Program, and teacher David Griffiths. The garden features multiple raised gardens on the school grounds and food grown in the garden will be shared with the

local food bank, school programs and community growers. The project tackles a variety of issues, ranging from food insecurity to environmental sustainability, while connecting youth and community members in a meaningful way. On May 24, 2018 we received a letter from David Griffith, his class, and a community member thanking the Board for its support and donation to the project. A copy of the letter has been included with Board Correspondence.

14 Upper Grand DSB schools achieve Healthy Schools Certification

(Board Website and letter from Ophea)

Fourteen Upper Grand schools were recognized provincially for promoting the health of their school community. Ophea (Ontario Physical and Health Education Association) has released its list of schools that received Healthy Schools Certification in the 2017-2018 school year. The following 7 schools received gold level certification: Brant Avenue PS, Centre Dufferin SS, École Arbour Vista PS, École Guelph Lake PS, École Harris Mill PS, Mono-Amaranth PS and Parkinson Centennial PS. The following 5 schools obtained silver: Central PS, Glenbrook ES, John F. Ross CVI, Sir Isaac Brock PS, Victory PS. Fred A. Hamilton PS and Island Lake PS received bronze, and Erin PS. and Princess Margaret PS were recognized as participants. OPHEA's Healthy Schools Certification recognizes and celebrates school communities for promotion and enhancing the health and well-being of students, school staff, and the broader community. Congratulations to all!

John F. Ross CVI

(Board Website)

Mark Yanchus, Rugby Coach was named recipient of the OFSAA Leadership in School Sport Award at the OFSAA banquet earlier this month. According to OFSAA, "The OFSAA Leadership School Sport Award is presented annually at each OFSAA Championship to a teacher coach who has made a significant contribution to the educational athletic program. The recipient of this award exemplifies the values of fair play and good sportsmanship, while promoting enjoyment, personal growth and educational achievement through school sport. The person receiving the award has had a longstanding career as a teacher-coach, has demonstrated commitment to the overall school sports program, and is respected by their students, colleagues and fellow coaches." Congratulations Mark!

Ontario EcoSchools

Schools across the Upper Grand are certifiably green! A record 100% of schools in the Board certified with the Ontario EcoSchools program. Ontario EcoSchools works with school boards to nurture student leadership and foster environmental learning and action in schools. Certification is based on a provincial standard of excellence. This

year, all of the Board's 76 schools certified - allowing UGDSB to reach its goal of 100% of its school being green certified green, and meet that goal a year earlier than planned.

Kortright Hills PS

Sara and Jessie, two grade 6 students from Kortright Hills PS were asked to make a presentation at the State of Education for Sustainable Development Gala in Toronto on June 14th. The presentation was about all the environmental initiatives Kortright Hills PS did this year. Sara and Jessie also accepted the Jack Layton Award for Youth Action in Sustainability on behalf of their school. Congratulations Sara and Jessie!

Centre Wellington DHS (Megan Sicoli, Board website)

Heather Cameron, Teacher at Centre Wellington DHS was named this year's winner of the Mike Elrick Environmental Award. According to one of Heather's colleagues; "Heather is a passionate leader of the environmental club. She's heavily involved with improving our recycling process and undertakes the annual waste audit with students to help create an action plan so that less waste from school reaches landfill sites. Heather is actively involved in the school's greenhouse program and is involved in maintaining the outdoor garden areas all year around..."

Linamar Apprenticeship Program (Megan Sicoli, Board website)

On June 21, Linamar Corporation in Guelph held a reception to honour graduating high school students who have been selected for the Linamar apprenticeship program.

Apprenticeship opportunities went to Centre Wellington DHS students Austin and Mackenzie; John F. Ross CVI students Aaron and Josh; Orangeville DSS student Nikolas and Wellington Heights SS student Nathan.

Confirmation of the Agenda

Trustee MacNeil moved, seconded by Trustee Moziar, that the agenda be amended with the addition of the approval of the Board Minutes for June 26, 2018, as well as the approval of the Board as Budget Minutes for June 27, 2018, and be confirmed as amended.

The motion carried.

Declarations of Conflict of Interest

There were no conflicts of interest.

Approval of the Minutes of the Meeting Held May 22, 2018 and Approval of the Minutes of the Meeting Held June 26, 2018

Trustee Moziar moved, seconded by Trustee MacNeil, that the minutes of the meeting held May 22, 2018, and the minutes of the Committee of the Whole meeting held immediately prior to the Board meeting, and the minutes of the meeting held June 26, 2018, be approved as printed.

The motion carried.

Ratification of Business Transacted by the Committee of the Whole In Camera

Trustee Cooper moved, seconded by Trustee Fairbairn, that the business transacted by the Committee of the Whole In Camera be now ratified by the Board.

The motion carried.

Motion to Rise and Sit in Committee of the Whole

Trustee Topping moved, seconded by Trustee MacNeil, that the Board rise and sit in Committee of the Whole with the Chairperson presiding.

The motion carried.

Certificate of Recognition from OPSBA for Sophia Kallitsis, student at John F. Ross CVI

Sophia was not able to attend. Her Certificate was sent to her school.

Program Committee

Trustee Moziar moved that the minutes of the Program Committee held June 5, 2018 be received and considered.

The motion carried.

Trustee Moziar moved that:

1. The verbal update from Student Trustees be received, with thanks.
2. The verbal update on Mental Health be received, with thanks.
3. The verbal update on Math at the UGDSB be received, with thanks.

4. The verbal OPSBA update be received.

The motion carried.

OPSBA Annual Report

Trustee Fairbairn advised that he received several copies of the OPSBA Annual Report and would provide a link to the electronic document, upon request.

Business Operations Committee

Trustee MacNeil moved that the minutes of the Business Operations Committee held June 12, 2018 be received and considered.

The motion carried.

Trustee Cooper requested that items 3 and 5 from the Business Operations Committee minutes be considered separately.

Trustee MacNeil moved that:

1. Memo PLN: 18-10 "Long Term Accommodation Plan (LTAP) Final Report" dated June 12, 2018 be received.
2. The Board approves, in principle, the short-term and long-term work plan priorities as described in Figures 4 and 5 of the Long Term Accommodation Plan (LTAP) Final Report with the understanding that work plan priorities may be changed as a result of future annual and 5-year LTAP review cycles.
4. Staff be directed to present an Initial Boundary Review Report in accordance with School Boundary Review - Policy 320, for the new South Guelph secondary school in the 2018/19 school year following the conclusion of the district-wide Secondary Program Review.
6. An annual review of the LTAP be conducted in accordance with the process outlined in Section 1 of the Long Term Accommodation Plan (LTAP) Final Report.
7. A comprehensive 5-year review of the LTAP be conducted in accordance with the process outlined in Section 1 of the Long Term Accommodation Plan (LTAP) Final Report.
8. The UGDSB Planning Department's Accommodation and Planning webpage be updated to include a feedback link for any school community member or stakeholder to provide input on accommodation-related

matters and sign up to receive updates from the Planning Department on future accommodation related processes.

9. The UGDSB send hard copies of the Long Term Accommodation Plan (LTAP) Final Report to Mayors of local municipalities, Wardens of the Counties of Wellington and Dufferin, to the co-terminus English-language and French-language school boards, accompanied by a letter signed by the Director of Education and Board Chair.
10. Staff be directed to send letters about the release of the LTAP Final Report to the Ministry of Education and all other entities outlined in the notification list in accordance with the Board's Community Planning and Partnerships Policy 319 and Procedures Manual 319-A.
11. The report entitled "2016/2017 Ontario Green Energy Reporting (CP:18-03), dated June 12th, 2018, be received.
12. The report School Climate Survey 2018 be received.

The motion carried.

Trustee Cooper noted that, in response to some of the many calls she received, she referenced pages 4 and 5 of the LTAP report, where they outline possible timeframe and processes required to be completed before any secondary FI or IB program changes could be implemented in Orangeville/Dufferin. Furthermore, the report states that following the Secondary Program Review, staff is to conduct an FI/IB impact study for Orangeville/Dufferin and Erin secondary schools. If the conclusion of the study is that a new or relocated Orangeville/Dufferin secondary FI program is recommended, and that the FI program may be moved out of Erin DHS, then staff will need to undertake either a Boundary Review or a Pupil Accommodation Review process. Trustee Cooper wanted to confirm that these paragraphs in no way suggest that the outcome of these reviews are predetermined and that if FI is planned to be moved out of Erin DHS the decision is not predetermined, and many different options could have been shown in the report.

Trustee MacNeil moved that:

3. Staff be directed to undertake a district-wide Secondary Program Review that includes informing the boundary review and capital building program for the new South Guelph secondary school, and the French Immersion/International Baccalaureate Impact Study for Orangeville/Dufferin and Erin secondary schools, and that a report be presented to Trustees in November 2018.

5. Staff be directed to initiate a French Immersion/International Baccalaureate Impact Study of secondary schools in Orangeville/Dufferin and Erin in the 2018/19 school year following the district-wide Secondary Program Review.

The motion carried.

Special Education Advisory Committee

Trustee MacNeil moved that the minutes of the Special Education Advisory Committee held June 13, 2018 be received and considered.

The motion carried.

Special Education Report and Plan

Trustee Fairbairn expressed thanks and congratulations for the thorough work done on the Special Education Report and Plan.

Trustee MacNeil moved that:

1. The Special Education Report 2017-2018 of the Upper Grand District School Board, dated June 27, 2018 be received.
2. The Special Education Plan 2018-2019 of the Upper Grand District School Board, dated June 27, 2018 be approved.

The motion carried.

Trustee Moziar requested that item #3 be considered separately. She suggested a minor amendment to replace the word "directive" to "or guidelines" as it was a softer approach. After some discussion, she withdrew her proposed amendment. Trustee Busuttill raised a concern that through the proposed motion, SEAC would be instructing the Ministry to direct the Board, as the employer, to dictate to our staff. Staff were consulted in this regard. The issue raised was progress reports in secondary schools, and that they were not standardized across the province, they are optional, and not directed by the Ministry. A progress report is an additional interim report, different from report cards, and additional work for staff. Trustee Fairbairn moved that this item be referred to SEAC, and then withdrew his motion.

Trustee MacNeil moved that:

3. The Board recommend to the Ministry of Education that they consider developing a PPM directive to standardize Secondary School Progress Reports across the Province.

The motion was lost.

Trustee Lustgarten Evoy (who joined the meeting by teleconference for this item) moved that the issue of secondary progress reports be referred back to SEAC, so that SEAC can write a letter to the Ministry of Education and to OPSBA, regarding their concern with secondary progress reports.

The motion carried.

Policy Management Committee

Trustee MacNeil moved that the minutes of the Policy Management Committee held June 5, 2018 be received and considered.

The motion carried.

Trustee MacNeil moved that:

1. Policy 501 Out of Area and Out of District Attendance be approved.
2. Policy 518 Students with Life-Threatening Medical Conditions be approved.
3. Policy 507 Anaphylaxis be rescinded.
4. Policy 516 Asthma-Friendly Schools be rescinded.
5. Protocol P.04 Diabetes Management be rescinded.
6. Policy 503 Safe Schools be received and released for public consultation.
7. The report "Policy Public Consultation Plan for 503 Safe Schools dated June 5, 2018 be received.
8. The report "Policy Public Consultation Plan for 503 Safe Schools" dated June 5, 2018 be approved.

The motion carried.

Thanks to Student Trustees

Trustee Busuttill, together with Trustee Fairbairn, presented both Student Trustees Caitlin Ennis and Allison Cai with a gift of appreciation from the Board for all the work they did in the past year, for bringing a student voice to the table and increasing awareness of Student Senate and Senators. Allison will be attending Queens

University in September and Caitlin will be returning as Student Trustee for another year.

Budget Committee Report

Trustee Fairbairn moved that:

1. The minutes of the Budget Committee meetings held June 4, 2018, and June 27, 2018 be received and considered.
2. The Budget for the period September 1, 2018 to August 31, 2019 be approved in the amount of \$401,347,448 as provided for under Section 231 of the Education Act.
3. The proposed Capital Budget in the amount of \$55,643,680 be approved. This includes Debt Repayment, Amortization Expense, New Schools, School Renewal Projects, School Condition Improvement and Temporary Instructional space.
4. The Board designate \$0 from Non-Classroom Operating Budget for the purpose of acquiring those school sites eligible to be funded through the Education Development Charges By-Law, as there are insufficient funds in Non-Classroom.

The motion carried.

Summer Meeting Schedule

Trustee MacNeil moved that:

1. At the conclusion of the Board meeting on June 26, 2018, the Board adjourn its regular meetings until Tuesday, August 28, 2018.
2. The Standing Committees adjourn for the summer period and resume as scheduled in September 2018.
3. For the period July and August 2018, the Negotiations Steering Committee be empowered to deal with matters concerning negotiations and grievances, on the understanding that, if it is warranted, in the opinion of the Chair or Vice-Chair, a Special Board meeting is called.
4. For the period July and August 2018, the Chairs' Committee be empowered to deal with matters, as required, if a quorum (either in person or using "audio only" teleconferencing) is not available to participate in a Special Board Meeting.

5. The Director of Education, in consultation with the Chair or Vice-Chair of the Board, be authorized to deal with Municipal By-laws, zone- changes and subdivision plans that may be submitted to the Board during the months of July and August 2018.

The motion carried.

Staff Retirements and Resignations

Executive Officer of Human Resources Rose presented the Staff Retirements and Resignations report dated June 27, 2018.

Trustee Fairbairn moved that the Staff Retirements and Resignations report Appendix A and Appendix B dated June 27, 2018 be received with thanks for the years of service.

The motion carried.

Board Correspondence

Trustee White moved that the Board Correspondence dated June 27, 2018 be received.

The motion carried.

Trustee Questions and Reports

Trustee White reported that she was excited to participate in Compass Run for Food, where students raised \$45,000. In addition to Parkinson Centennial PS, Princess Margaret PS, Glenbrook ES, and Hyland Heights PS, two more schools received funds to support their breakfast programs; Grand Valley PS and Primrose ES. Each school received \$5,000 for their breakfast programs.

Trustee Cooper noted that she, together with Trustee Lustgarten Evoy supported and recognized the value for team building activities for Trustees. Trustee Busuttil advised that in August of this year, plans will commence for organizing activities and training for team building strategies and roles of Trustees for new and current Trustees.

Trustee MacNeil questioned the responsibility for the day care programs at Jean Little PS, whether the county or the Board held the responsibilities to deliver the service. Also, she questioned at what point does the operator need to expand its program. Superintendent of Schools Heaslip advised that, operators are experiencing a shortage of available qualified staff to operate their day care programs, and many programs have wait lists. Trustee Busuttil clearly stated that it is the responsibility of the parent for day care, not the responsibility of the Board, and the onus is on the county to meet the demands of the public.

Dates of Future Meetings

Trustee Fairbairn moved that the September 2018 schedule for Board and Standing Committee Meetings be approved as follows:

Board Meeting	August 28, 2018
Program Committee	No meeting
Business Operations	September 11, 2018
Board Meeting	September 25, 2018

The motion carried.

Trustee Busuttill added the following to the Dates of Future Meetings:

Tuesday, August 28, 2018 Chairs' Committee Meeting, Board Room, 4:00 p.m.

Trustee MacNeil advised that the Joint Health and Safety Committee meeting is scheduled for Thursday September 29, 2018 9:00 a.m. - 3:00 p.m.

Trustee White moved that the Dates of Future Meetings dated June 27, 2018 be received, with the above noted additions.

The motion carried.

Motion to Rise and Report to the Board

Trustee Topping moved that the Committee of the Whole rise and report to the Board.

The motion carried.

Ratification of Business

Trustee Fairbairn moved, seconded by Trustee MacNeil that the business transacted by the Committee of the Whole be now ratified by the Board.

The motion carried.

Trustee Busutil wished staff, students and colleagues a wonderful summer.

Adjournment

Trustee White moved, seconded by Trustee Schieck that the Board adjourn and this meeting now close at 7:54 p.m.

The motion carried.

This document is available in alternative formats upon request.