

**Upper Grand District School Board  
Business Operations Committee  
Minutes**

June 12, 2018

The Business Operations Committee of Upper Grand District School Board met on Tuesday, June 12, 2018, in the Board Room at 500 Victoria Road North, Guelph, Ontario commencing at 7:00 p.m.

The Chairperson, Trustee MacNeil presided, and the following Trustees were present: Busuttil, Fairbairn, Lustgarten Evoy, Moziar, and Topping. Trustee White attended via teleconference. Student Trustees Caitlin Ennis and Allison Cai were also in attendance.

Present from the Administration were, Director of Education Rogers, together with Superintendents Heaslip, Lindsay, McDonald, Regier, Slater, and Van Ooteghem, Communications Officer Loney, Executive Officer of Human Resources Rose, Student Success Lead Zen, Manager of Planning Passy, Senior Planner Imm, Operations Officer Scinocca, and Manager of Operations Veit.

**Approval of Agenda**

Trustee Topping moved that the agenda be approved as printed.

**The motion carried.**

**Approval of Minutes**

Trustee Fairbairn moved that the minutes of the meeting of May 8, 2018 be approved as printed.

**The motion carried.**

**Declarations of Conflict of Interest**

There were no declarations of conflict of interest.

**Long-Term Accommodation Plan (LTAP) Final Report**

Manager of Planning Passy expressed thanks to the members of school communities for their thoughtful input and support of the Long-Term Accommodation Plan (LTAP). The purpose of the LTAP is to ensure alignment of school facilities with the needs of the Board and the communities it serves. The plan identifies short-term (1-5 year) and long-term (6-10 year) priorities. Priorities address school additions, new school

construction, boundary reviews, accommodation reviews, and other processes. She noted that the plan does not make specific recommendations that immediately impose changes to any schools or programs. She advised that following the presentation of the draft report, the second phase of public engagement was conducted from April 11 to May 29, 2018. Feedback was collected through this work to inform the development of the final report. The draft report included a Guelph Secondary Program Review in 2018/19. She noted that it is recommended that a 5-year comprehensive review of the LTAP be conducted and involve a more extensive public engagement process than the annual review. In conclusion, Ms. Passy shared the communication plan for the LTAP final report. During the presentation, some edits were recommended for the report including identifying that the definition of OTG was listed in the glossary, that the Capital Priority Requests are submitted to the Ministry and updates to the list of Before and After School information. These changes will be reflected in the Board approved version of the report. Trustees expressed thanks for a very comprehensive report and asked questions of clarification.

### **Recommendation # 1**

Trustee Busuttil moved that:

1. Memo PLN: 18-10 "Long Term Accommodation Plan (LTAP) Final Report" dated June 12, 2018 be received.
2. The Board approves, in principle, the short-term and long-term work plan priorities as described in Figures 4 and 5 of the Long Term Accommodation Plan (LTAP) Final Report with the understanding that work plan priorities may be changed as a result of future annual and 5-year LTAP review cycles.
3. Staff be directed to undertake a district-wide Secondary Program Review that includes informing the boundary review and capital building program for the new South Guelph secondary school, and the French Immersion/International Baccalaureate Impact Study for Orangeville/Dufferin and Erin secondary schools, and that a report be presented to Trustees in November 2018.
4. Staff be directed to present an Initial Boundary Review Report in accordance with School Boundary Review - Policy 320, for the new South Guelph secondary school in the 2018/19 school year following the conclusion of the district-wide Secondary Program Review.
5. Staff be directed to initiate a French Immersion/International Baccalaureate Impact Study of secondary schools in Orangeville/Dufferin

and Erin in the 2018/19 school year following the district-wide Secondary Program Review.

6. An annual review of the LTAP be conducted in accordance with the process outlined in Section 1 of the Long Term Accommodation Plan (LTAP) Final Report.
7. A comprehensive 5-year review of the LTAP be conducted in accordance with the process outlined in Section 1 of the Long Term Accommodation Plan (LTAP) Final Report.
8. The UGDSB Planning Department's Accommodation and Planning webpage be updated to include a feedback link for any school community member or stakeholder to provide input on accommodation-related matters and sign up to receive updates from the Planning Department on future accommodation related processes.
9. The UGDSB send hard copies of the Long Term Accommodation Plan (LTAP) Final Report to Mayors of local municipalities, Wardens of the Counties of Wellington and Dufferin, to the co-terminus English-language and French-language school boards, accompanied by a letter signed by the Director of Education and Board Chair.
10. Staff be directed to send letters about the release of the LTAP Final Report to the Ministry of Education and all other entities outlined in the notification list in accordance with the Board's Community Planning and Partnerships Policy 319 and Procedures Manual 319-A.

**The motion carried.**

### **2016-2017 Ontario Green Energy Reporting**

Operations Officer Scinocca presented the 2016/2017 Ontario Green Energy Reporting report, in compliance with the Ontario Green Energy Act, 2009. Mr. Scinocca noted that all aspects of energy use in schools are looked at for efficiency and improvement including natural gas, electricity and water. He advised of innovative ways to monitor water usage and how it can save money and avoid prolonged leaks. Trustees expressed thanks for the excellent report and the continued work in energy and cost management.

**Recommendation # 2**

Trustee Lustgarten Evoy moved that the report entitled "2016/2017 Ontario Green Energy Reporting (CP:18-03), dated June 12<sup>th</sup>, 2018, be received.

**The motion carried.**

**School Climate Survey Report**

Superintendent of Schools Van Ooteghem, together with Mental Health and Addictions Lead Marino shared the details of the School Climate Survey. It was noted that the Mental Health Strategy and the Safe Schools Policy alignment is important to ensure the best resources are available to staff and students as well as ensuring schools remain safe. It was reported that the School Climate Survey evaluates three areas, school climate and inclusivity, student engagement and student mental health and wellness. In general, the results were positive, with room for improvement in some areas. In the areas of mental health, some of the highlights across the board indicated that students feel proud, they are happy, they feel good about themselves, and they are faced with new challenges that they can deal with, including bullying and social conflicts. Self-harm and suicide occurrences have been reduced by 4% since the data was collected two years ago. Superintendent VanOoteghem advised that each school received their own school climate survey result, which will form part of the school bullying prevention and safe and inclusive school plan, which is very helpful for Principals, and helpful as a comparative tool. Trustees expressed thanks for a terrific report and presentation, and requested more data and comparables for the next report including geography for both individual schools and districts, urban versus rural, elementary versus secondary, and identification of resources used. Trustees expressed appreciation and thanks for all the work done to help ensure a positive school climate.

**Recommendation # 3**

Trustee Busuttil moved that the report School Climate Survey 2018 be received.

**The motion carried.**

**Other Business - nil report**

Trustee Fairbairn moved that this committee move In Camera.

**The motion carried.**

## **In Camera**

## **Adjournment**

Trustee White moved that this Committee adjourn at 8:51 p.m. to report to the Board.

**The motion carried.**

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