

**Upper Grand District School Board  
Business Operations Committee  
Minutes**

May 8, 2018

The Business Operations Committee of Upper Grand District School Board met on Tuesday, May 8, 2018, in the Board Room at 500 Victoria Road North, Guelph, Ontario commencing at 7:00 p.m.

The Chairperson, Trustee MacNeil presided, and the following Trustees were present: Busuttil, Fairbairn, Moziar, Topping, and White along with Student Trustee Caitlin Ennis.

Present from the Administration were, Director of Education Rogers, together with Superintendents Heaslip, Lindsay, McDonald, Regier, Slater, and Van Ooteghem, Communications Officer Loney, Executive Officer of Human Resources Rose, Student Success Lead Zen, Manager of Planning Passy, Operations Officer Scinocca, and Manager of Operations Veit.

**Approval of Agenda**

Trustee Fairbairn moved that the agenda be approved as printed.

**The motion carried.**

**Approval of Minutes**

Trustee White moved that the minutes of the meeting of April 10, 2018 be approved as printed.

**The motion carried.**

**Declarations of Conflict of Interest**

There were no declarations of conflict of interest.

**Boundary Housekeeping Amendment – Rockwood Centennial PS / Eramosa PS**

Manager of Planning Passy advised that in 2014, after the completion of the Board's boundary review, the Official Plan Amendment for the Township of Guelph/Eramosa was approved. The urban boundary of Rockwood was extended northward in order to maintain an adequate supply of land for new homes as a result of the expansion of Rockmosa Park. As a result of the expansion of the urban boundary, school boundaries for the Rockwell Estates subdivision were split between Rockwood Centennial PS and Eramosa PS. In order that all future students residing in the Rockwell Estates

subdivision attend Rockwood Centennial PS, the JK-5 and Grade 6 attendance area boundaries for Rockwood Centennial PS and the JK-6 attendance area boundary for Eramosa PS needed to be amended. Considering that the Rockwood urban boundary was expanded to accommodate this subdivision, it is consistent to update the JK-5 RT and Grade 6 RT attendance area boundaries for Rockwood Centennial PS to include the entirety of the urban boundary expansion. There are no students living in the Rockwell Estates subdivision who would be affected by this change.

On behalf of Trustee Schieck, Trustee Busutil requested clarification of the process for a minor amendment and whether or not this process could be applied to the current boundaries for Wellington Heights SS and Centre Wellington DHS. In response, Manager of Planning Passy advised that similar housekeeping matters have been dealt with by the Board in the past. In this instance, the Board could not predetermine the outcome and the affect the amended urban boundary of Rockwood would have on the school boundaries for the proposed subdivision. Therefore, it was appropriate to make a minor change to facilitate the new subdivision.. In regards to the boundaries at Wellington Heights SS and Centre Wellington DHS, a full boundary review process would have to take place in order to modify the boundaries.

### **Recommendation # 1**

Trustee Fairbairn moved that:

1. Memo PLN: 18-12 "Boundary Housekeeping Amendment – Rockwood Centennial PS / Eramosa PS" dated May 8, 2018 be received.
2. The Board approve the attendance area boundary maps which implement the housekeeping boundary amendment as follows:
  - a) the English JK-5 attendance area boundary for Rockwood Centennial PS as shown on Map 4 of Appendix A,
  - b) the English Grade 6 attendance area boundary for Rockwood Centennial PS as shown on Map 5 of Appendix A, and
  - c) the English JK-6 attendance area boundary for Eramosa PS as shown on Map 6 of Appendix A.

**The motion carried.**

## **Abridged Elementary and Secondary Identified Schools Report**

Manager of Planning advised that due to the ongoing work associated with the Long Term Accommodation Plan (LTAP), the Elementary and Secondary Identified Schools Reports for 2018-19 were condensed into one report that focused on information regarding FI enrolment trends and facility partnership opportunities. Ms. Passy noted that the five year forecast and information regarding current and future accommodation issues are reported in the Long Term Accommodation Plan Background Report, as well as the Long Term Accommodation Plan Final Report (Draft).

Four schools met the criteria under Policy 319 Community Planning for potential facility partnership space: Grand Valley and District PS, Ross R. MacKay PS, Willow Road PS, and Norwell DSS. The report outlined additional information related to each of the schools including potential development plans and expansion of FI.

The new JK-3 FI program at Parkinson Centennial ES will feed into Spencer Ave ES for grades 4 – 8. The new FI program at Gateway Drive PS for JK/SK in 2018-19, will grow to become JK-3 and will feed into Willow Road PS for grades 4 – 8. Over the past 5 years, the retention rate for FI remains consistently high.

As outlined in the Long Term Accommodation Plan (LTAP) Final Report (Draft), it is proposed that the LTAP be reviewed annually. It is proposed that the annual Identified Schools Report be replaced with this more comprehensive annual LTAP review process.

### **Recommendation # 2**

Trustee Fairbairn moved that memo PLN: 18-09, “Abridged Elementary and Secondary Identified Schools Report – 2018-19” dated May 8, 2018 be received.

**The motion carried.**

### **Other Business – nil report**

Trustee Topping moved that this committee move In Camera.

**The motion carried.**

### **In Camera**

Trustee Topping moved that this committee move back into to the public session.

**The motion carried.**

### **Flying of Pride Flag**

Superintendent of Education Van Ooteghem advised that the Board will be flying a Pride Flag from June 1, 2018 to June 30, 2018.

#### **Recommendation # 5**

Trustee Fairbairn moved that the verbal report on flying of the Pride Flag be received.

**The motion carried.**

### **Secondary Program Review**

Director of Education advised of an upcoming secondary program review. This Board-wide review will consider the program needs of secondary students. Topics of discussion will include the vision for future secondary education, the possibility of year round schooling, and regional programs. The review will engage many stakeholders and will include surveys and parent and community input. Judith Nymen has been recruited as the facilitator, with a goal to have the review completed by November 30, 2018. Three Trustees will sit on the committee, one in each area; Guelph, Dufferin, and Centre Wellington areas, and will be named at the May 2018 Board meeting.

#### **Recommendation # 6**

Trustee Busuttil moved that the verbal update on the Secondary Program Review be received.

**The motion carried.**

### **Adjournment**

Trustee White moved that this Committee adjourn at 7:51 p.m. to report to the Board.

**The motion carried.**

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