

Upper Grand District School Board
Business Operations Committee
Minutes

January 16, 2018

The Business Operations Committee of Upper Grand District School Board met on Tuesday, January 16, 2018, in the Board Room at 500 Victoria Road North, Guelph, Ontario commencing at 7:00 p.m.

The Chairperson, Trustee MacNeil presided, and the following Trustees were present: Busuttil, Cooper, Fairbairn, Lustgarten Evoy, Moziar, Schieck, Topping, and White along with Student Trustees Caitlin Ennis and Allison Cai.

Present from the Administration were Director of Education Rogers, together with Superintendents Heaslip, Lindsay, McDonald, Morrell, Regier, Slater, and Van Ooteghem, Administrative Officer - Communications Sicoli, Executive Officer of Human Resources Rose, Student Success Lead Zen, Manager of Planning Passy, Senior Planner Imm, and Manager of Plant Operations Veit.

Approval of Agenda

Trustee Lustgarten Evoy moved that the agenda be approved as printed.

The motion carried.

Approval of Minutes

Trustee Topping moved that the minutes of the meeting of December 12, 2017 be approved as printed.

The motion carried.

Declarations of Conflict of Interest

There were no declarations of conflict of interest.

Long Term Accommodation Plan (LTAP)
Background Report and Public Engagement Plan

The LongTerm Accommodation Plan (LTAP) is a strategic review of the school board's facilities, population projections, and enrolment forecasts. The LTAP is an important step in ensuring alignment of school facilities with the needs of the Board and the communities it serves.

The information contained in the LTAP will make it clear where there are changes in accommodation needs, now and into the future. A long-term plan is needed as changes to school facilities, such as new construction, take time to plan and execute.

The goal of the LTAP process is to produce a list of priority areas for the Board to concentrate on in the short and long term. On a regular basis, the Board will update the analysis to confirm that the list of priorities match the needs of the Board.

Superintendent of Finance Regier summarized the details of the LTAP package, and noted that the presentation would cover the LTAP key milestones, a walkthrough of the key components of the background report, and an overview of the communication plan. Manager of Planning Passy presented the Long Term Accommodation Plan Background Report in great detail. She outlined the process and timeline, the public engagement plan, and the communication plan. There are five regional Public Engagement Workshops for the Background Report, which are scheduled for:

- Thursday, February 8, 2018, Orangeville DSS, cafetorium
- Monday, February 12, 2018, Centennial CVI, cafeteria
- Tuesday, February 20, 2018, Norwell DSS, single gymnasium
- Wednesday, February 21, 2018, Centre Wellington DHS, cafetorium
- Wednesday, February 28, 2018, Erin PS, gymnasium

Manager of Planning Passy advised that, after the public engagement workshops, a summary of input would be presented to the Board and would inform the preparation of a draft LTAP. The draft LTAP will be shared through a second phase of public engagement before a final LTAP is presented to the Board in June 2018. Trustees expressed many thanks for a very comprehensive and thorough report.

Recommendation # 1

Trustee Moziar moved that:

1. Memo PLN: 18-01 “Long Term Accommodation Plan (LTAP) Background Report & Public Engagement Plan” dated January 16, 2018 be received.
2. The Public Engagement Plan as described in memo PLN: 18-01 “Long Term Accommodation Plan (LTAP) Background Report & Public Engagement Plan” be approved.

The motion carried.

Other Business

Trustee Busuttil advised that at the Chairs' meeting earlier this evening, she advised of a survey regarding input on student transportation. She suggested Trustees could gather to provide a group input response. The deadline is March 29, 2018 for input. It was requested that anyone interested in contributing to contact Trustee Busuttil.

Trustee Busuttil moved that this committee move In Camera.

The motion carried.

In Camera

Adjournment

Trustee Moziar moved that this Committee adjourn at 8:45 p.m. to report to the Board.

The motion carried.

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