

**Upper Grand District School Board
Business Operations Committee
Minutes**

September 12, 2017

Minutes were revised September 27, 2017

**Page 5, Facility Partnership Report, recommendation 3, as contained in the
report, was omitted from the original minutes**

The Business Operations Committee of Upper Grand District School Board met on Tuesday, September 12, 2017, in the Board Room at 500 Victoria Road North, Guelph, Ontario commencing at 7:00 p.m.

The Chairperson, Trustee Schieck presided, and the following Trustees were present: Bailey, Busuttill, Cooper, Fairbairn, Lustgarten Evoy, MacNeil, Moziar, Topping, and White, along with Student Trustees Caitlin Ennis and Allison Cai.

Present from the Administration were, Director of Education Rogers, together with Superintendents Heaslip, Lindsay, McDonald, Morrell, Regier, Slater, and Van Ooteghem, Communications Officer Loney, Executive Officer of Human Resources Rose, Student Success Lead Zen, Manager of Planning Passy, Senior Planner Imm, Operations Officer Scinocca, and Manager of Operations Veit.

Approval of Agenda

Trustee Lustgarten Evoy moved that the agenda be approved as printed.

The motion carried.

Approval of Minutes

Trustee Topping moved that the minutes of the meeting of June 13, 2017 be approved as printed.

The motion carried.

Declarations of Conflict of Interest

There were no declarations of conflict of interest.

West Guelph French Immersion (FI) Boundary Review – Final Boundary Review Report

Senior Planner Imm presented the final FI boundary review report for West Guelph. She reported that, after reviewing all the input received, the committee discussed and considered alternatives and determined that it continued to recommend Option 3 as outlined in the Final Boundary Review Report.

The boundary changes proposed in Option 3 included:

Trustees expressed thanks for the report. Questions were raised with regard to how children, families, and schools would be impacted. Trustee Busutil raised a concern about the gradual growth of the program, and how it may impact the strength of the program. She stated that she could not support Option 3, and suggested that Option 4 be brought back to the table as a viable option for a stronger program. Trustee Bailey noted that the vast majority of FI programs started as multi school programs, and that there was an overwhelming public feedback that favoured Option 3, which he also supported.

Recommendation # 1

Trustee Moziar moved that:

1. The memo PLN: 17-21 “West Guelph French Immersion (FI) Boundary Review – Final Boundary Review Report” be received.
2. Further to confirmation in Memo 2017-003 “The 2018-19 New French Immersion Program Location, Grade Structure and JK Enrolment Cap Report” establishing an enrolment cap of 29 JK FI students at Gateway Drive PS, the Board approve the following differentially applied school level enrolment caps effective September 2018:
 - a) 29 JK FI students at Paisley Road PS
 - b) 58 JK FI students at John McCrae PS
3. The Board approve Option 3 as described in Section 5.0 in the report attached to memo PLN: 17-21 “West Guelph French Immersion (FI) Boundary Review – Final Boundary Review Report”, effective September 2018.
4. That the Board approve the attendance area boundary maps which implement Option 3, as follows:

- a) the JK-3 FI attendance area boundary for Gateway Drive PS as outlined on Map 1 of Appendix A,
 - b) the Grade 4-8 FI attendance area boundary for Willow Road PS as shown on Map 2 of Appendix A,
 - c) the JK-6 FI attendance area boundary for Paisley Road PS as shown on Map 3 of Appendix A,
 - d) the JK-6 FI attendance area boundary for John McCrae PS as shown on Map 4 of Appendix A, and
 - e) the 7-8 FI attendance area boundary for John McCrae PS as shown on Map 5 of Appendix A.
5. The implementation timelines applicable to FI boundary changes in Option 3 be approved as follows:
- a) Effective in September 2018 JK and SK FI students who reside within the new Gateway Drive PS JK-3 FI boundary are reassigned from Paisley Road PS to Gateway Dr PS,
 - b) Effective in September 2018 all Grades 1-8 FI students who reside within new Gateway Drive PS JK-3 FI and Willow Road PS Grades 4-8 FI boundary will be grandparented at Paisley Road PS/John McCrae PS until the end of Grade 8,
 - c) Effective in September 2018 JK-4 FI students who reside within the new Paisley Road PS JK-6 FI boundary will attend Paisley Road PS,
 - d) Effective in September 2018 Grades 5 and 6 FI students who reside within the new Paisley Road PS JK-6 boundary will be grandparented at John McCrae PS,
 - e) Effective in September 2019 Gateway Drive PS will accommodate JK-1 FI,
 - f) Effective in September 2019 JK-5 FI students who reside within the new Paisley Road PS JK-6 FI boundary will attend Paisley Road PS,

- g) Effective in September 2019 Grade 6 FI students who reside within the new Paisley Road PS JK-6 FI boundary will be grandparented at John McCrae PS,
 - h) Effective in September 2020 Gateway Drive PS will accommodate JK-2 FI,
 - i) Effective in September 2020 JK-6 FI students who reside within the new Paisley Road PS JK-6 FI boundary will attend Paisley Road PS,
 - j) Effective September 2021 Gateway Drive PS will accommodate JK-3 FI,
 - k) Effective September 2022 Gateway Drive PS will accommodate JK-4 FI,
 - l) Effective September 2023 Gateway Drive PS will accommodate JK-3 FI,
 - m) Effective September 2023 Willow Road PS will accommodate grades 4-5 FI feeding from Gateway Drive PS. Willow Road PS will continue to grow by a grade each year to accommodate grades 4-8 FI by 2026/27.
6. The Board allocate funds to support the accommodation of JK-3 FI at Gateway Drive PS, specifically for two (2) additional FDK classrooms,
 7. The Board allocate funds to support the acquisition of additional French Immersion resources to expand French Immersion instruction at Gateway Drive PS and Willow Road PS.
 8. The Board direct staff to convene a Transition Planning Team to work with the school communities in developing and implementing plans at Paisley Road PS, John McCrae PS, Gateway Drive PS and Willow Road PS to address students, materials, etc., prior to the end of the 2017/18 school year.

A recorded vote was requested.

Yeah: Trustees Bailey, Fairbairn, Cooper, Lustgarten Evoy, MacNeil, Moziar, Topping and White

Opposed: Trustees Busuttil and Schieck

The motion carried.

2017 Facility Partnership Report

Manager of Planning Passy presented the 2017 Facility Partnership Report to the Board for consideration and to fulfill the requirement of Policy 319 – Community Planning and Facility Partnerships. She reported that no partnership opportunities or suitable surplus spaces were available.

Recommendation # 2

Trustee Bailey moved that:

1. Memo PLN: 17-20 “2017 Facility Partnership Report” dated September 12, 2017, be received.
2. The Board advise those on the Partnership List that there are no partnership opportunities or suitable surplus spaces available at this time in existing facilities.
3. Staff be directed to consult the Partnership List regarding interest in co-build opportunities at possible future schools in Fergus and South Guelph.

The motion carried.

Erin Sports Field Recommendation

Manager of Plant Operations Veit presented plans for the redevelopment of the track, field and play spaces at Erin PS. He reported that high school and elementary school communities were consulted and support the location of Erin PS for the proposed project. Field feasibility, risk assessment, field alternatives, community engagement, public open house, timing of sports activities, construction detail, and proposed concept were discussed in detail. Trustee Cooper expressed her excitement and gratitude to staff for the extraordinary amount of work for the community of Erin. She noted that the completion of the Erin Sports Field will serve the needs of both Erin PS and Erin DHS and that the project was also supported by the community.

Recommendation # 3

Trustee Cooper moved that:

1. Report PLN: 17-19 "Erin Sport Fields Recommendation Report" dated September 12, 2017 be received.
2. Staff be directed to initiate a construction project as part of the 2017/18 renewal plan to include the items outlined in the Construction Project Detail section of PLN: 17-19 "Erin Sport Fields Recommendation Report".

The motion carried.

Resignations and Retirements

Executive Officer of Human Resources presented the Revised Staff Resignations and Retirements report.

Recommendation # 4

Trustee Bailey moved that the revised report "Resignations and Retirements" dated September 12, 2017 be received with thanks.

The motion carried.

Health and Safety Report

Manager of Health and Safety Culham advised of new Provincial initiatives from the Ministry of Labour and as part of this initiative, the Ministry of Labour planned to visit all school boards.

Recommendation # 5

Trustee MacNeil moved that the verbal report on Health and Safety be received, with thanks.

The motion carried.

In Camera

Adjournment

Trustee White moved that this Committee adjourn at 11:15 p.m. to report to the Board.

The motion carried.

This document is available in alternative formats upon request.