



## GUIDELINES FOR INPUT

### West Guelph French Immersion (FI) Boundary Review

[www.ugdsb.on.ca/wgbr/](http://www.ugdsb.on.ca/wgbr/)

The West Guelph French Immersion (FI) Boundary Review Board Staff Committee and the Upper Grand District School Board want to hear from you.

#### West Guelph French Immersion (FI) Boundary Review

New FI school location(s), FI attendance area boundaries and implementation of boundary changes will be confirmed through the completion of the West Guelph FI Boundary Review process.

The Board Staff Committee will be considering any input and comments on the West Guelph FI Boundary Review received on or before **August 31, 2017**. This input will be taken into consideration in the Final Boundary Review Report which will be presented by Staff at the Business Operations Committee meeting on September 12, 2017 with a Board decision on September 26, 2017.

Comments received after August 31, 2017 will not be considered in the Final Boundary Review Report but will be shared with Trustees.

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You may provide comments to the Committee members and Trustees by:

#### Providing written comments:

Blue comment sheets available at the sign-in table can be filled in and returned to staff at the public meeting, or completed and dropped off at your school's office. Ask that they be forwarded to the UGDSB Planning Department. You can also send or drop them off (between 8:30 a.m. and 4:30 pm Monday to Friday or in mail slot after hours) at the Upper Grand District School Board office in Guelph (500 Victoria Road N, Guelph, ON, N1E 6K2). You may also provide written comments in a letter format.

#### Online Comments

You may submit comments using the link on the review webpage: [www.ugdsb.on.ca/wgbr/](http://www.ugdsb.on.ca/wgbr/)

#### Be a Delegation

You may appear in person before the Board to comment on the review. Below is the process for becoming a delegation:

#### Delegation Process

To be a delegation at a meeting:

- Send a written application by email to Mark Bailey, Chair of the Board ([mark.bailey@ugdsb.on.ca](mailto:mark.bailey@ugdsb.on.ca)) with a copy to the Board Secretary ([anne.scott@ugdsb.on.ca](mailto:anne.scott@ugdsb.on.ca)), or send by fax (519-826-9534) or letter.
- Please ensure that your application is submitted by noon on the Wednesday prior to the meeting you wish to attend.

In your application please:

- state the matter on which you wish to delegate (West Guelph French Immersion (FI) Boundary Review)
- Indicate the organization or individual(s) you are representing (School Council, parent group, etc.).

...continued on reverse

The following remaining meetings will receive delegations:

<b>Board Meeting Dates (Tuesdays)</b>	<b>Application Dates (by 12 noon)</b>
Regular Board Meeting August 29, 2017	Wednesday, August 23, 2017
Business Operations September 12, 2017	Wednesday, September 6, 2017
Regular Board Meeting September 26, 2017	Wednesday, September 20, 2017

You may provide written information setting out your position in advance (with your application) or at the meeting (please bring 25 copies for trustees, staff and the gallery).

Delegations are provided with up to 10 minutes to address the Board, followed by up to 10 minutes for questions of clarification from Trustees.