

**Upper Grand District School Board
Business Operations Committee
Minutes**

December 9, 2014

The Business Operations Committee of Upper Grand District School Board met on Tuesday, December 9, 2014, in the Board Room at 500 Victoria Road North, Guelph, Ontario commencing at 7:10 p.m.

The Chairperson, Trustee Cooper presided, and the following Trustees were present: Bailey, Busutil, Fairbairn, Lustgarten Evoy, MacNeil, Moziar, Schieck, Topping, and White, along with Student Trustees Challinor and Woodford.

Present from the Administration were Dr. M. C. Rogers, Director of Education, together with Superintendents Benallick, Lindsay, McDonald, Slater, Talbot, and Wright, Communications Officer McFadzen, Executive Officer of Human Resources Rose, Student Success Lead Zen, Planning Manager Passy, Senior Planner Imm, and Operations Officer Scinocca.

Approval of Agenda

Trustee Schieck moved that the agenda be approved as printed.

The motion carried.

Approval of Minutes

Trustee Bailey moved that the minutes of the meeting of November 4, 2014 be approved as printed.

The motion carried.

Declarations of Conflict of Interest

There were no declarations of conflict of interest.

Wellington North Elementary Accommodation Review

Director of Education Dr. M. C. Rogers provided introductory remarks and introduced the Wellington North Elementary Accommodation Review Committee members who were present. Dr. Rogers expressed her gratitude to those members of the ARC for their time and energy put forth in participating with the ARC process, as well as the community members in attendance to support colleagues and friends. She advised that

there will be a future opportunity to debate the final decision by the Board. The staff report is scheduled for presentation at the Business Operations meeting of January 13, 2015, and the final decision by the Trustees will be made on the 24th of February, 2015. Michael Givens, Municipal Representative, together with Kathleen Hill from Arthur PS, Mollie Loughran and Sonya McNabb, both from Kenilworth PS, provided an in-depth presentation, supporting their recommendation that Kenilworth PS remains open. Comments were made in support of keeping Kenilworth PS open in the categories of ARC objectives, Board Criteria, value to students, value to the Board, value to the community, and value to the economy. Trustees expressed their thanks for a comprehensive report and presentation.

Recommendation # 1

Trustee Schieck moved that the Wellington North Elementary Accommodation Review Final Report dated November 28, 2014 be received.

The motion carried.

Special Needs Strategy

Superintendent Lindsay introduced Trudy Counter and Sandra Ellis, who presented the Ministry Initiative “Special Needs Strategy for Children and Youth”. Co-ordinated service planning together with integrated delivery of rehabilitation services are the keys to the new strategy. Coordinated services include District School Boards/School Authorities, Community Care Access Centres, Local Health Integration Networks, Agencies funded to provide inter-agency service coordination, Children’s Treatment Centres, Autism Intervention Program Lead Agencies, and Applied Behaviour Analysis-based Services and Supports Lead Agencies. The Integrated Delivery of Rehabilitation Services includes District School Boards/School Authorities, Community Care Access Centres, Preschool Speech and Language Program Lead Agencies, and Children’s Treatment Centres. As this is a new initiative, it was noted that questions still remain unanswered with regard to the logistics of shared funding, space requirements, smooth transitions, and sharing of information between the agencies for services required. Questions of clarification were asked and Trustees expressed thanks for the brave and exciting new initiative, and look forward to future updates as the implementation unfolds, and the program develops.

Recommendation # 2

Trustee Topping moved that the verbal report on Special Needs Strategy be received as information.

The motion carried.

Annual Accessibility Report

Superintendent Talbot provided the annual accessibility update as required by legislation. She advised that the goal of the Accessibility for Ontarians with Disabilities Act is to have an accessible Ontario by 2025. She summarized the Board's progress to meet the goal, and outlined the plans in place for the Multi-Year Plan. Areas discussed included education and training, transportation, staff handbook, procurement, information and communication, employment, physical (buildings), and feedback. Priorities for the upcoming year are access to schools, accessible washrooms for public use and accessible washrooms for students. Congratulations were offered from Trustees to a great team and terrific work done to date.

Recommendation # 3

Trustee Fairbairn moved that the Annual Accessibility Report 2013 2014 dated December 9, 2014 be received as information.

The motion carried.

Resignations and Retirements

Executive Officer of Human Resources Rose presented the report Resignations and Retirements dated December 9, 2014.

Recommendation # 4

Trustee Fairbairn moved that the Resignations and Retirements report dated December 9, 2014 be received, with thanks.

The motion carried.

Health and Safety Report

Executive Officer of Human Resources Rose advised that, under the Health and Safety Act, there is a new definition of "worker", and clarified the changes, and the relevance to co-op students, and other student placements. She also advised of a new student injury prevention initiative. Additional funding was obtained to offset the costs of this initiative which includes replacement of obsolete tire changers, ventilation changes, and ongoing development of safe operating procedures. Ms. Rose noted that \$145,229.00 was received to provide financial assistance for this initiative for ongoing health and safety for staff and students. It was unclear how the new definition of worker will affect volunteers and the criteria around various types of volunteer workers.

Recommendation # 5

Trustee Schieck moved that the verbal report on Health and Safety be received, with thanks.

The motion carried.

Other Business

Information Technology

It was decided that the issue of Information Technology choices for Trustees will be discussed in greater detail next week.

In Camera

Adjournment

Trustee Topping moved that this Committee adjourn at 9:15 p.m. to report to the Board.

The motion carried.