

UPPER GRAND DISTRICT SCHOOL BOARD

BUSINESS OPERATIONS COMMITTEE

MINUTES

May 8, 2012

The Business Operations Committee of Upper Grand District School Board met on Tuesday, May 8, 2012, in the Board Room at 500 Victoria Road North, Guelph, Ontario commencing at 7:00 p.m.

Trustee Fairbairn, Chair, presided and the following Trustees were present: Bailey, Borden, Busuttil, Cooper, Gohn, Moziar, Schieck, Topping, and Waterston along with Student Trustees MacDougall and Sampson.

Present from the Administration were Director of Education, Dr. M. Rogers, Superintendents Benallick, Morrell, Talbot and Wright; C. Zen, Assistant Superintendent; M. McFadzen, Communications Officer; M. Weidmark, Administrative Officer, Communications; J.L. Rose, Executive Officer of Human Resources; J. Passy, Manager of Planning; J. Veit, Manager of Operations; P. Scinocca, Manager of Capital and Renewal Projects; J. Shanks, Chief Information Officer; H. Imm, Senior Planner; and, M. Albano, IT Field Services Manager.

APPROVAL OF AGENDA

Trustee Busuttil moved that the agenda be approved as printed.

The motion carried.

APPROVAL OF MINUTES

Trustee Bailey moved that the minutes of the previous meeting, held April 10, 2012 be approved as printed.

The motion carried.

DECLARATIONS OF CONFLICT OF INTEREST

There were no conflicts of interest.

OPEN SESSION

DELEGATION:

Lee Street Boundary Review

Mr. Darren Sim, a resident of the Summit Ridge subdivision (one of the areas being considered as part of the Lee Street Boundary review), addressed Trustees. He expressed concern that additional boundary reviews will be required for Ken Danby PS with continued development of new homes planned in the area noting that the school would be overcrowded by 2016 in Scenario A. Mr. Sim also noted that additional school facilities, both elementary and potentially secondary, would be required in future and urged the Board to complete preliminary reports as early as possible in order to give the students and parents a clear direction for the children in a timely manner. Mr. Simm also noted that the report does not address the costs and encouraged the inclusion of that information for consideration by Trustees when deciding between the scenarios. He indicated that the report is based on the completion of the school on time and the need to minimize the impact on bussing to a holding school. Disrupting the education of those students will need to be paramount to the successful implementation of the plan, no matter what the decision. Any delay could potentially impact all the students. He stressed the need for the Board to keep families informed of progress on the Lee Street site. In closing Mr. Sim thanked the Committee for their hard work in studying and working within the parameters to create a solution that meets the needs of most parties, and thanked parents for being a part of the process by providing feedback.

LEE STREET (STOCKFORD SITE) BOUNDARY REVIEW – REPORT #3

Ms. Jennifer Passy, Manager of Planning, introduced and reviewed the report entitled, “Lee Street (Stockford Site) Boundary Review – Report #3,” dated May 8, 2012. She highlighted the background, including the Goals, Objectives and Constraints pertaining to the review, and details of Scenario A and Scenario B as included in Report #2. It was noted that a public information session was held on March 22, 2012 and that additional feedback was subsequently received via the Board’s website. Following analysis of the feedback, staff developed a recommendation for a third scenario, Scenario C. Details and benefits of Scenario C with comparison to the original Scenarios A and B, were presented. The implementation plan was reviewed noting that the students from the Creekside subdivision would attend Ottawa Crescent and Laurine Avenue starting in September 2012.

A proposed change in assignment of the Starwood West Development Area (DA) to the Lee Street School is also recommended. There is currently no development in this area.

Recommendation #1

Trustee Busuttil moved

THAT:

1. the report attached to memo PLN:12-12, "Lee Street (Stockford Site) Boundary Review – Report #3," dated May 8, 2012 be received.
2. the Board approve:
 - a) Scenario C as described in Section 4.1 and Map 3 of the report attached to memo PLN:12-12, "Lee Street (Stockford Site) Boundary Review – Report #3," together with the boundaries of the new Lee Street school and Ken Danby PS as presented on Maps 4 and 5 respectively, contained in Appendix II effective September 2013;
 - b) the revised attendance areas of Ottawa Cres. PS and Laurine Ave. PS as presented on Maps 6 and 7 in Appendix II effective September 2012;
 - c) the revised Development Area assignment of the Starwood West DA in accordance with Map 8 effective September 2013;
 - d) the Implementation Plan as articulated in Section 6.0 of report attached to memo PLN:1-12, "Lee Street (Stockford Site) Boundary Review – Report #3" for the 201/2014 school year.

The motion carried.

NEW SHELBURNE ELEMENTARY SCHOOL BOUNDARY REVIEW REPORT #2

Ms. Heather Imm, Senior Planner introduced and reviewed the report entitled, "New Shelburne Elementary School Boundary Review – Report #2," dated May 8, 2012. The goals, objectives and constraints of the review were highlighted and maps outlining the new development areas were presented. Ms. Imm reported that only one scenario was identified to address the accommodation issues. Details of the Scenario were presented along with staff analysis, implementation timelines, the communication plan and next steps that lead up to the Board's consideration of the Final Boundary Review Report in June were also reviewed. It was noted that report #3 will be presented to the Business Operations Committee on June 12, 2012 and that the meeting will be held at Centre Dufferin D.H.S.

Recommendation #2

Trustee Topping moved that memo PLN:12-10 entitled, "New Shelburne Elementary School Boundary Review – Report #2," be received.

The motion carried.

LEE STREET PUBLIC SCHOOL, BUILDING PROJECT REPORT

Mr. Paul Scinocca, Manager of Capital and Renewal Projects, introduced and reviewed the report entitled, "Lee Street Public School, Building Project Report," dated May 8, 2012. He explained that the FDK Capital Plan approved in principle by the Board on September 27, 2011, included the construction of a new 498 pupil place school on the Lee Street site.

Mr. Scinocca explained that, due to the unique constraints and characteristics of the site which include grading and drainage issues, the process has been slightly altered for this project. It is suggested that rather than adapting or modifying an existing school design as has been done in the past, a Building Committee would be formed to conduct interviews of architects to invite them to prepare preliminary design drawings of what might be suitable for this complex site. There would be a nominal fee paid to these firms.

The Building Project Report (Appendix A) as required by Policy 309, was reviewed in detail, including the Preliminary Space Utilization Summary, the Target Budget - Expenditures, and Preliminary Design Schedule. The construction of the project is to be supported by a combination of NPP funds and FDK funds subject to Ministry approval, at a projected cost of \$8.1M.

Recommendation #3

Trustee Bailey moved

THAT:

1. The report entitled "Lee Street Public School, Building Project Report" dated May 8, 2012, CP:12-02, be received.
2. The Lee Street Public School be constructed to accommodate a JK-8 program with a target opening date of September 2014.
3. The "Lee Street Public School, Building Project Report" attached as Appendix "A", dated May 8, 2012, CP:12-02, be approved.
4. The Lee Street Building Committee be established and up to three (3) Trustees be appointed to the Building Committee
5. A number of Architect firms be requested to prepare and submit proposals for the design of a school building to fit the unique constraints of the site.

The motion carried.

PHOTOVOLTAIC PROJECTS UPDATE

Mr. Paul Scinocca, Manager of Capital and Renewal Projects, provided a verbal update of the UGDSB Microfit program. Applications for photovoltaic installations at 82 cents/kW hour had been made prior to the deadline. The Board has been proceeding with these projects as contracts have been put in place.

The list of 10kW roof top solar photovoltaic arrays and racking system installations that are reaching completion was reviewed. The projects with expected completion by the end of August and other upcoming projects that should reach completion by October 1, 2012 were also reviewed. Mr. Scinocca noted that the contracts are being grouped and issued to tender which resulted in lower cost equipment than projected in the business case. It was noted that several applications

were terminated due to line incapacity resulting in the cancellation of the projects. Approval from Hydro One is still awaited for a number of schools

Trustees expressed their thanks to Mr. Scinocca and his team and suggested that the information should be shared with the community as the projects not only provide green energy, they are revenue generating economic investments that provide a learning experience for our students through monitoring the performance of the installation.

Recommendation #4

Trustee Bailey moved that the verbal Photovoltaic Projects Update as presented by Mr. P. Scinocca, Manager of Capital and Renewal Projects, be received.

The motion carried.

RESIGNATIONS AND RETIREMENTS - Nil

OTHER BUSINESS

Documents Available Electronically

Trustee Borden reported that work is underway to determine the best manner in which to make confidential information available to Trustees electronically.

IN CAMERA

ADJOURNMENT

Trustee Waterston moved that this Committee adjourn at 9:50 p.m. to report to the Board.

The motion carried.