

UPPER GRAND DISTRICT SCHOOL BOARD

BOARD MEETING – TUESDAY, DECEMBER 18, 2012

The regular monthly meeting of Upper Grand District School Board was held on Tuesday, December 18, 2012, in the Boardroom at 500 Victoria Road North, Guelph, starting at 7:00 p.m.

Trustee Bailey, Chair, presided and along with Student Trustees Sampson and Brown, all Trustees were present with the exception of Trustee Fairbairn.

In recognition of his eight years as Chair of the Board, Trustee Bailey presented Trustee Borden with a gavel, on behalf of the Board.

OPENING PRAYER OR READING

Trustee Schieck presented an inspirational opening reading and then asked Trustees to reflect on what has happened this past week in Newtown, Connecticut and what is to come for all those affected by the incident in the weeks and months ahead.

CONDOLENCES

Trustee Bailey, Chair, reported that condolences were sent on behalf of the Board to the following: Don Talbot, a teacher at Norwell DSS and Bonnie Talbot, Superintendent of Education, on the loss of Don's sister; Donna Pardy, the ESL Teacher at Centre Peel PS, on the loss of her father; Sandy Fleming, a custodian at Centre Wellington DHS, on the loss of her brother; Lori Furfaro, Caryl Durst and Malanie Brown, teachers at College Heights SS, on the loss of Lori's mother and Caryl and Malanie's mother-in-law.

GOOD NEWS

Dr. Rogers highlighted the "Good News" as follows:

Upper Grand Grannies Knit for a Cause

In the fall of 2008, a group of employees at the Silvercreek Education Centre who all loved knitting, got together to knit for a cause, calling themselves the Up the Creek Grannies. While not all of them are grandmothers, the name granny implies love and care.

At first, they sent baby hats and blankets to Sick Children's Hospital in Toronto. Later they included students in our district, Guelph General Hospital, Grove Memorial Hospital in Fergus, as well as the Barrie and Orillia hospitals, Abbotsford B.C. Hospital, and Somerside Hospital in P.E.I. Trustee Jennifer Waterston has also helped with far-reaching distribution as her daughter has carried their hats to the far north and other exotic locations. Already this year the group has sent out 125 hats, 125 pairs of mitts and 24 scarves/headbands etc. to

nine schools. To-date their grand total of donations has been 780 hats, 701 pairs of mitts, 118 scarves etc. as well as 2,762 baby hats and 107 baby blankets.

Upper Grand D.S.B. – Local Heroes Featured in the Winter Edition of “In the Hills”

Upper Grand present and past employees were recognized in the winter edition of *“In the Hills”*. The magazine features an annual tribute to local heroes.

Centre Dufferin D.H.S. History teacher, Neil Orford was recognized for his passion for his students and his subject and for his many awards. The article features Neil’s and his students’ many accomplishments: establishing a formal partnership with the Dufferin County Museum and Archives in 2006 to research 20th Century veterans from Dufferin; his annual 10-day tour of historic battlefield sites in Europe; his students’ fundraising \$5,000 to develop a new Centre Dufferin D.H.S. memorial veterans’ scroll; his students’ research that uncovered new names that were added to the scroll.

Recently retired Orangeville District S.S. teacher Ray St-Amour and former PSSP employee Marianne Breadner were recognized for their ongoing volunteer work with the Dufferin Lesbian/Gay/Bi-sexual/Transgender (LGBT) group. Over the years, they have worked with 279 young people without sustaining government funding. On behalf of our students, thank you for your hard work and dedication.

Westside Secondary School Receives \$1,000 for their Library

RBC Royal Bank has donated \$1,000 to the library at Westside Secondary School in Orangeville. Two parents on Westside’s school council are RBC employees who took advantage of a bank program that provides up to \$500 to a school or charity in which the employee is actively involved.

Brant Avenue P.S.

For the second year in a row, a former Brant Avenue P.S. student organized a Secret Santa gift exchange to raise money for the Brant Ave. P.S. food program. They raised \$1,200 to go towards the \$5,000 food program budget.

Rockwood Centennial P.S. Grade 3/4 Class

At the request of Martha Rogers and Paul Scinocca, the Board has donated \$300.00 to assist Miss Mintz’s grade 3/4 class for the development of their “Living Wall”.

A living wall is a vertical arrangement of plants and other organisms that naturally take away toxins and unhealthy containments from the air. The students would like to build a living wall in their classroom. Miss Mintz’s classroom is in the Eco-Portable at Rockwood Centennial P.S. The class has written to local stores and nurseries to obtain donations for florafelt pockets, soil and plants to build their living wall.

CONFIRMATION OF THE AGENDA

Trustee Schieck moved, seconded by Trustee Topping, that the agenda be confirmed as printed.

The motion carried.

DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

APPROVAL OF THE MINUTES OF THE BOARD MEETINGS HELD DECEMBER 4, 2011

Trustee Waterston moved, seconded by Trustee Cooper, that the Minutes of the final Board meeting held December 4, 2012 and the Minutes of the Organizational Meeting, held December 4, 2012, be approved as printed.

The motion carried.

MOTION TO RISE AND SIT IN COMMITTEE

Trustee Borden moved, seconded by Trustee Moziar, that the Board rise and sit in Committee of the Whole, with the Chairperson presiding.

The motion carried.

DELEGATIONS**King George Boundary Review**

Ms. Wendy Bauman addressed Trustees on behalf of Victory PS parents regarding safety, numbers and long-term planning. She highlighted areas that raise safety concerns along the proposed walking route from the Victory PS neighbourhood to King George PS, including the proximity to railway tracks, the Speed River crossing, the narrow sidewalks, fast cars, long hills, and a busy crossing at Delhi Street that is used by emergency vehicles en route to the hospital. The parents are requesting that Trustees move “to instruct Staff/Transportation that: buses will be provided for all Grade 4 – 6 FI students going to King George PS from the Victory PS catchment to alleviate safety concerns, disruption to families and transportation logistics.”

Ms. Bauman also expressed concern for the integrity of the programming for both the RT and FI tracks at Victory should the Grade 4 to 6 FI students all be moved King George permanently. The parents are asking that the Trustees move to instruct staff to add a recommendation 3c) for consideration and approval, as follows: “3c) i. All Victory PS Grades 4, 5, and 6 FI students remain at Victory PS subject to annual monitoring by grade; and 3c)ii staff be directed to

implement the transition of Grades 4, 5, and/or 6 FI students from Victory PS to King George PS in 2014/15 or any year thereafter, if the enrolment projections indicate that greater than three (3) portables are required at Victory PS. Further, staff be directed to inform the parents of the Victory PS Grades 4, 5 and/or 6 students of the transition to King George PS by the end of February for the change to be in effect for the coming school year.” This would be a short term measure until 2017 when King George is over capacity as well. King George would act as a holding school until a long-term solution for Victory PS can be determined outside of the restrictions of a boundary review.

Finally, the parents are asking that the Trustees move to instruct staff to: “a) include the Victory community’s goal of defining and maintaining a sustainable community school (walkable? Dual-track? JK-6?) in the 2014 Long Term Accommodation Plan, and b) initiate a planning process that engages the Victory family of schools as a priority planning initiative once the FDK processes are completed in 2014.”

TRUSTEES’ RESPONSE TO DELEGATION

Trustee Moziar thanked the delegation for a well explained presentation regarding the safety of the children along their walk to King George.

Trustee Waterston moved that

1. Buses will be provided for all Grade 4 – 6 FI students going to King George PS from the Victory PS catchment to alleviate safety concerns, disruption to families, and transportation logistics.
- 2.i) all Victory PS grade 4, 5 and 6 FI students remain at Victory PS subject to annual monitoring by grade.
 - ii) staff be directed to implement the transition of Grades 4, 5 and/or 6 FI students from Victory PS to King George PS in 2014/15 or any year thereafter, if the enrolment projections indicate that greater than three (3) portables are required at Victory PS. Further, Staff be directed to inform the parents of the Victory PS Grades 4 5 and/or 6 students of the transition to King George PS by the end of February for the change to be in effect for the coming school year
2. the 2014 Long Term Accommodation Plan
 - a) include the Victory community’s goal of determining a sustainable (walkable, dual-track, JK-6) community school; and
 - b) initiate a planning process that engages the Victory family of schools as a priority planning initiative once the FDK processes are completed in 2014.

Trustee Busuttil requested that the motions be considered separately.

Trustees spoke for and against the first motion.

Ms. Janice Wright, Superintendent of Finance explained the process for requesting courtesy bussing and highlighted the two criteria: that there is an

existing bus on the route that is not full to capacity; and that students have to get to an existing bus stop. A mock up was created based on the premise that courtesy bussing would be requested for the total number of students currently in grades 5 and 6 at Victory School and it was determined that there would be sufficient room on the bus to pick up these students at Victory School and transport them to King George School. Of course, it is unknown if the numbers would remain exactly the same in 2014. It was clarified that it is up to the parents to make an application for courtesy transportation on an individual basis.

In response to a question from Trustee Moziar, it was reported that there are other circumstances where students are expected to walk along busy roads and highways, transverse busy hills, cross train tracks and examples were provided. It is under the purview of Transportation Services to assess the safety of the walking routes.

In response to a question from Trustee Schieck, it was explained that Trustees could direct the consortium to provide transportation through the budget process and that the Board would be billed for the associated costs.

In response to a question from Trustee Busuttil, it was explained that if in 2014 courtesy bussing is not available, the process would be for the parents to come to the Board and ask them to consider providing transportation

In response to a question from Trustee Bailey, it was explained that crossing guards are provided by the City of Guelph, and information regarding the process for requesting a guard will be obtained. The evaluation criteria around railways used by the Transportation Consortium will also be obtained.

The motion was called to a vote as follows:

THAT Buses will be provided for all Grade 4 – 6 FI students going to King George PS from the Victory PS catchment to alleviate safety concerns, disruption to families, and transportation logistic

Trustee Schieck requested a recorded vote, the result of which is as follows:

yeah: Trustees Schieck and Moziar

Nay: Trustees Bailey, Busuttil, Topping, Borden, Waterston, Cooper and Gohn.

The motion was defeated.

Trustee Busuttil moved that the Board direct the Victory PS staff to inform the parents of the process to register for courtesy bussing for 2014 and if this is not successful, to inform the parents of the process to delegate to the board.

The motion carried.

Trustees spoke for and against the second motion.

In response to a question from Trustee Moziar, it was clarified by staff that the projected enrolment numbers and class configurations used in the review built in historical attrition rates based on Victory as a dual track school. If children are moved from FI to the regular track at Victory PS, there would be a better utilization of the available space as there would be more students within those classes. Some changes in the split classes may result but it is not anticipated it would affect the need for the move should parents choose to have their children change programs.

The motion was called to a vote as follows:

THAT:

- 2 i) all Victory PS grade 4, 5 and 6 FI students remain at Victory PS subject to annual monitoring by grade.
- ii) staff be directed to implement the transition of Grades 4, 5 and/or 6 FI students from Victory PS to King George PS in 2014/15 or any year thereafter, if the enrolment projections indicate that greater than three (3) portables are required at Victory PS. Further, Staff be directed to inform the parents of the Victory PS Grades 4 5 and/or 6 students of the transition to King George PS by the end of February for the change to be in effect for the coming school year.

The motion was defeated.

Trustees spoke for and against the third motion.

The motion was called to a vote as follows:

THAT:

3. the 2014 Long Term Accommodation Plan
 - a) include the Victory community's goal of determining a sustainable (walkable, dual-track, JK-6) community school; and
 - b) initiate a planning process that engages the Victory family of schools as a priority planning initiative once the FDK processes are completed in 2014.

The motion was defeated.

BUSINESS OPERATIONS COMMITTEE

A. Minutes of December 11, 2012

Trustee Waterston moved that the minutes of the Business Operations Committee held December 11, 2012 be received and considered.

The motion carried.

Trustee Busutil requested that recommendation 1a), 1b)i and 1b)ii be considered separately.

Trustee Waterston moved the adoption of recommendations 1c), 1d), 1e) 1f), 2, 3, 4, 5, 6, 7, 8 and 9 as contained in the Minutes of the Business Operations Committee, dated December 11, 2012.

The motion carried.

The motions are as follows:

- 1c) effective September 2014, the implementation timelines applicable to Scenario 1 be approved as follows, and that notations on Maps 2 and 3 be amended to reflect the Boundary decision:
 - i. all Victory PS Grade 5 & 6 students will attend King George PS, and all Victory PS Grade 4 FI students will remain at Victory PS subject to annual monitoring.
 - ii. staff be directed to implement the transition of the Grade 4 FI students from Victory PS to King George PS in 2014/15 or any year thereafter, if the enrolment projections indicate that greater than three (3) portables are required at Victory PS. Further, Staff be directed to inform the parents of the Victory PS grade 4 FI students of the transition to King George PS by the end of February for the change to be in effect for the coming school year.
- d) 7/8 FI attendance area boundary for King George PS as outlined on Map 4 attached to memo PLN: 12-32 be approved with an implementation date of September 2014.
- e) Grade 7 FI students who graduate from Grade 6 FI at Edward Johnson PS, Victory PS and King George PS in June 2014 attend King George PS.
- f) Grade 8 FI students be grandparented at John McCrae PS for the 2014/15 school year
2. a) this committee recommend to the Board that the report entitled "Interim Report of the Learning Choices Committee 2012 11 12 be received.
- b) the Upper Grand DSB approve, in principle the establishment of a Diploma International Baccalaureate Program (DP) in a secondary school in Guelph pending UGDSB approval of the following key items:
 - Identification of a motivated and willing secondary school staff and administration;
 - Financing of the start-up and on-going costs of implementing a Diploma program;
 - Final enrolment analysis by Planning Department staff;
 - Determination regarding transportation options.
 - Enrolment levels in the program;

3. a) the report entitled “FDK Capital Projects, Multiple Schools,” CP: 12-19, dated December 11, 2012, be received.
- b) the Project Description for Paisley Road PS, Victory PS, Jean Little PS, John McCrae PS, Kortright Hills PS, Sir Isaac Brock PS, Westminster Woods PS, Eramosa PS, Ross R. MacKay PS, Maryborough PS, James McQueen PS, Montgomery Village PS, East Garafraxa PS, Mono-Amaranth PS and Princess Elizabeth PS as outlined in report CP:12-19, dated December 11, 2012, be approved.
- c) staff be directed to proceed to construct the projects attached as Appendices 1 to 16 respectively, in report CP:12-19, dated December 11, 2012.
4. the report entitled, “Capital/Renewal Plans (2012/13),” CP: 12-20, dated December 11, 2012, be received.
5. the report entitled, “Multi-Year Plan – Custodial Services,” dated December 11, 2012, CP:12-17, be received.
6. the report entitled, “Multi-Year Plan – Facilities & Contracts,” dated December 11, 2012, CP:12-18, be received.
7. a) the report entitled, “Multi-Year Accessibility Plan of the Upper Grand DSB 2012-1018,” dated December 11, 2012, be received.
- b) The Annual Accessibility Report for 2011-2012 dated December 11, 2012, be received.
8. the report, Resignations and Retirements (Appendix A and B) dated December 11, 2012, be received.
9. the Board that the verbal Health and Safety Report be received

Trustee Waterston moved that

1. a) the report attached to memo PLN:12-32, “King George PS JK-8 FI Boundary Review – Report #3,” dated December 11, 2012, be received.
- b) i. The Board approves Scenario 1 as described in Section 4.1 in the report attached to memo PLN:12-32, which assigns the Victory PS Grades 4, 5 and 6 FI students to King George PS, effective September 2014, and
- ii. the FI boundaries for Victory PS and King George PS outlined in Appendix 1, Maps 1-3 attached to memo PLN:12-32 “King George PS JK-8 FI Boundary Review – Report #3,” effective September 2014 be approved.

Trustee Busutil noted that Trustees are aware that during the FI Accommodation Review, one of the objectives was to balance the enrolment at Victory Public School. In order to acknowledge this during the planned Long Term Accommodation Planning process, Trustee Busutil moved the following amendment to 1b) i:

THAT:

- 1b) i. the Board approve Scenario 1 as described in section 4.1 in the report attached to memo PLN 12:32, which assigns the Victory PS Grades 4, 5 and 6 FI students to King George PS effective September 2014, ***and that this assignment be reviewed during the Long Term Accommodation Planning process***

The amendment taking precedence was considered first.

The motion carried.

The motion as amended was called to a vote as follows:

- 1.a) the report attached to memo PLN:12-32, “King George PS JK-8 FI Boundary Review – Report #3,” dated December 11, 2012, be received.
- b)i. The Board approves Scenario 1 as described in Section 4.1 in the report attached to memo PLN:12-32, which assigns the Victory PS Grades 4, 5 and 6 FI students to King George PS, effective September 2014 and that this assignment be reviewed during the Long Term Accommodation Planning process.
- ii. the FI boundaries for Victory PS and King George PS outlined in Appendix 1, Maps 1-3 attached to memo PLN:12-32 “King George PS JK-8 FI Boundary Review – Report #3,” effective September 2014 be approved.

The motion carried.

B. Announcement

Dr. Martha Rogers, Director of Education, reported that earlier this evening, the Board received the report on an elementary principal transfer in Shelburne. Mr. Tom Thompson, the current principal at Princess Margaret PS, was transferred to the position of Principal for the new Shelburne Public School, effective September 2013.

SPECIAL EDUCATION ADVISORY COMMITTEE

The minutes of the Special Education Advisory Committee meeting held December 12, 2012, were distributed at the meeting.

Trustee Waterston moved that the minutes of the Special Education Advisory Committee held December 12, 2012 be received and considered.

The motion carried.

Trustee Waterston moved that the Board accept the resignation of Katy Vanderyt, representing VIEWS for Children Who are Blind or have Low Vision, from the Special Education Advisory Committee.

The motion carried.

2013 INTERIM FINANCIAL REPORTING AS AT OCTOBER 31, 2012

Ms. Janice Wright, Superintendent of Finance, introduced and reviewed the report entitled, “2012 2013 Interim Financial Reporting as at October 31, 2012.” It is the first Interim Financial Report to Trustees for the 2012 2013 fiscal year and includes the enrolment count of elementary and secondary schools at October 31, 2012 on which the revised estimates are made and submitted to the Ministry of Education. Appendix A was reviewed in detail including the Summary of Enrolment, Changes in Enrolment: Budget vs Forecast; Actual Enrolment Trends for JK & SK, Grades 1-3 and Grades 4-8, and Secondary; and, Operating plus EPO Expenditures for September and October (2 months) 2011-2012 and 2012-2013 comparisons.

Ms. Wright noted that while the enrolment of elementary and secondary schools is higher than projected in the budget, the overall enrolment is declining. The variances in operating expenditures from the previous year were also reviewed and explained. Of note was the lower spending related to year six of the six year computer refresh plan and the decrease in the costs of occasional supply teachers related to a decrease in teacher absences due to illness in September and October 2012.

Ms. Wright clarified that the revised enrolment numbers are circulated to all senior administration and principals and are incorporated into all planning and business processes.

Trustee Busuttil moved that the report: 2012 2013 Interim Financial Reporting as at October 31, 2012,” be received.

The motion carried.

REVISED ESTIMATES 2012 2013

Ms. Janice Wright, Superintendent of Finance, introduced and reviewed the report entitled, “Revised Estimates 2012 2013,” dated December 18, 2012. She explained this is a new report to the board to address the amendment in the Grants for Student Needs (GSN) made in September 2012 with the proclamation of Bill 115. This Act provides revenue for grid movement for all staff half way through the year and contemplated the possible implementation of Memoranda of Understanding as of December 31st that would make the grid movement payment to staff. Since this constitutes a significant change to revenue and expenditures, Board approval to submit the Revised Estimates is required. Appendix A, 2012-2013 Comparison of Grants Budget to Revised Estimates and

Appendix B, 2012-2013 Comparison of Grants to Expenditures by Category were reviewed in detail.

Trustee Waterston moved

THAT:

1. the report: 2012 2013 Revised Estimates (Finance #2012-40) dated December 18, 2012, be received.
2. the 2012 2013 Revised Estimates be approved.

The motion carried.

ANNUAL REPORT OF THE AUDIT COMMITTEE

Trustee Waterston introduced and reviewed the report entitled, “Annual Report to the Board of Trustees for the Year Ended August 31, 2012,” dated December 18, 2012. The report outlines activities completed by the Audit Committee including the reappointment of auditors for the next four years. The report will be filed with the Ministry of Education in compliance with the deadline.

Trustee Borden moved that the Audit Committee report entitled, “Annual Report to the Board of Trustees for the Year Ended August 3, 2012,” be received.

The motion carried.

COMMITTEE MEMBERSHIP

1. Appointment to Centre 2000 Management Committee

Ms. Janice Wright, Superintendent of Finance, introduced and reviewed the report entitled, “Appointment to Centre 2000 Management Committee,” dated December 18, 2012. As part of the Multi Use Agreement between the Town of Erin and the UGDSB, one member of the committee is appointed by the Board from among the residents of the Town of Erin. The incumbent resigned from the position in June 2012 and Ms. Rose Weyer-Keller is being recommended to fill the vacancy.

Trustee Cooper moved

THAT:

1. The report entitled: Appointment to Centre 2000 Management Committee, dated 2012 12 18, be received.
2. The Upper Grand District School Board approve the appointment of Rose Weyer-Keller to the Centre 2000 Management Committee as its representative from among the residents of the Town of Erin.

The motion carried.

RESIGNATIONS AND APPOINTMENTS - Nil

BOARD CORRESPONDENCE

Chair Bailey presented a written report of correspondence received during the past month.

Trustee Schieck moved that the Board Correspondence report dated December 18, 2012, be received.

The motion carried.

TRUSTEE QUESTIONS AND REPORTS - Nil

DATES OF FUTURE MEETINGS

Trustee Waterston moved that the January 2013 schedule for Board and Standing Committee Meetings be approved as follows:

- i. Program Committee – January 8, 2013
- ii. Business Operations – January 15, 2013
- iii. Regular Board Meeting – January 29, 2013

The motion carried.

The list of dates of future meetings was reviewed and the following additions and changes were noted:

- Supervised Alternative Learning (SAL), Orangeville – changed to Monday, January 14, 2013, 1:30 p.m.
- Supervised Alternative Learning (SAL), Wellington Heights, changed to Friday, January 11, 2013, 9:30 a.m.
- Dufferin Parent Council – Monday, January 14, 2013, Princess Elizabeth PS
- Centre 2000 Management Committee – Thursday, January 17, 2013, Erin District High School
- Upper Grand Learning Foundation – Monday, January 28, 2013, Room 8, 5:30 p.m.
- Chairs Committee – Tuesday, January 8, 2012 - CANCELLED

The remainder of the meetings are as follows:

- | | | |
|----------------------------|---|---|
| Tuesday, January 8, 2013 | - | Policy Management Committee,
Board Room, 3:00 p.m. |
| Wednesday, January 9, 2013 | - | Supervised Alternative Learning (SAL),
Guelph, Room 8, 9:00 a.m. |

- Wednesday, January 9, 2013 - Special Education Advisory Committee, Board Room, 7:00 p.m.
- Monday, January 14, 2013 - South Guelph (Zaduk Place) User Advisory Committee, 3:00 p.m.
- Wednesday, January 16, 2012 - South Guelph Boundary Review Public Meeting, John McCrae PS, 7:00 p.m.
- Monday, January 21, 2013 - Environmental Education and Management Committee, Board Room, 4:00 p.m.,
- Tuesday, January 22, 2013 - Student Senate, Board Room, 5:00 p.m.
- Monday, January 28, 2013 - Parent Involvement Committee (PIC) Room 9, 7:00 – 9:00 p.m.

Winter Break

Schools: December 24, 2012 – January 4, 2013
Board Office: December 25, 2012 – January 1, 2013

OPSBA – Public Education Symposium (PES)

January 31-February 2, 2013
Sheraton Centre Hotel, Toronto

Trustee Topping moved that the Dates of Future Meetings dated December 18, 202 be received.

The motion carried.

IN CAMERA RESUMING

As directed at the Committee of the Whole meeting earlier in the evening, the in camera session was resumed at 8:59 p.m. in order to complete the confidential items on the agenda.

MOTION TO RISE AND REPORT TO THE BOARD

Trustee Gohn moved that the Committee of the Whole rise and report to the Board.

The motion carried.

RATIFICATION OF BUSINESS

Trustee and Waterston moved, seconded by Trustee Moziar, that the business transacted by the Committee of the Whole be now ratified by the Board.

The motion carried.

ADJOURNMENT

Trustee Waterston, Seconded by Trustee Cooper, that the Board adjourn and this meeting now close at 9:34 p.m.

The motion carried.