

**UPPER GRAND DISTRICT SCHOOL BOARD**  
**BOARD MEETING – TUESDAY, APRIL 24, 2012**

The regular monthly meeting of Upper Grand District School Board was held on Tuesday, April 24, 2012, in the Boardroom at 500 Victoria Road North, Guelph, starting at 7:00 p.m.

Trustee Borden, Chair, presided and with the exception of Trustees Busuttill and Waterston, all Trustees were present, along with Student Trustee MacDougall.

Trustee Bailey announced that Emileigh Sampson (GCVI) was re-elected as Student Trustee (Urban) and Kaitlin Brown (Wellington Heights S.S.) was elected as Student Trustee (Rural) for the 2012-2013 term. He then introduced Kaitlin Brown who was in attendance in the gallery.

**OPENING PRAYER OR READING**

Trustee Bailey read an inspirational poem by Omar B. Washington entitled, *“I’ve Learned.”*

**CONDOLENCES**

Trustee Borden, Chair, reported that condolences were sent on behalf of the Board to the following: Charryl Zuccala, an Itinerant Educational Assistant with the Special Education Department, and Julie Zuccala, an Educational Assistant at Rockwood Centennial PS, on the loss of their mother-in-law; Sandra McLellan and Karen Craig, custodians at O.D.S.S., on the loss of their father; Maren Kasulke, a teacher at Rockwood Centennial PS, on the loss of her father; Joe Burns, a teacher at Erin DHS, on the loss of his mother-in-law; and, Rachel Playford, a Special Education teacher at Centre Peel, on the loss of her father.

**GOOD NEWS**

Dr. Martha Rogers, Director of Education, highlighted the “Good News” as follows:

Friends of the Credit Conservation Award

The Credit Valley Conservation presented Trustee Kathryn Cooper with a Conservation Award as part of the Friends of the Credit Conservation Awards. Trustee Cooper has worked to increase environmental awareness in the community, developing an environmental club at Ross R. MacKay Public School greening local school grounds. Kathryn is a founding organizer of the Climate Change Action Group of Erin and key organizer for the Growing Green Smart Kids program that promotes environmental literacy in youth. Congratulations Trustee Cooper.

### Erin Parent Connection

The Erin Parent Connection has held Parent Education seminars for the last 3 or 4 years. The last three focused on understanding your child's achievement and encouraging children/families to be environmentally responsible and active play outdoors. This year the focus is on Equity and Inclusiveness. The event is to be held on May 7<sup>th</sup> at the Erin Theatre, Centre 2000. Thank you Parent Connection for all that you have done for our students, parents and community.

### Terry Fox Foundation

The Top 20 Ontario Terry Fox Per Capita List of 2011 has just been released. Centennial C.V.I. placed 18<sup>th</sup> in their school category. Congratulations to the students and staff at Centennial C.V.I.

### Centre Wellington D.H.S.

A grade 12 student of Centre Wellington was named Centre Wellington's youth Citizen-of-the-Year. Nominated for the award by the guidance teacher, the long list of accomplishments include: three years on student council and currently being co-Prime Minister, president of the Interact Rotary Club for youth, which takes on volunteer fundraising projects, a spirit leader at the Ontario Student Leadership Conference, a member of the Amnesty Club at school, a student link leader, who assists new students at school, in addition to being an honour student with an unbelievable work ethic in her school and community.

### Salem Public School

Salem Public School encourages boys to read. Parents of children at Salem Public School who own the Centre Wellington Ball Hockey arena donated the use of the ball hockey facility for any school activity. Teacher Bryan Farnworth came up with the idea of introducing a books and ball hockey club. A little over a month into the program, more than 50 boys have participated in a program (out of the possible 76 who attend the school from K-6). The program requires students to come to school between 8:20 a.m. and 8:40 a.m., sign in to the school library under the watchful eye of Bryan Farnworth and read for a total of 15 minutes four days a week. Once the boys have completed a full month of reading, they are included in a game of ball hockey at the Salem arena for a full afternoon, during school hours, to reap their reading rewards.

### James Foster Human Rights Award

At the annual meeting, OSSTF recognized Diane Ballantyne with the James Foster Human Rights Award. This award recognizes a member who has shown exemplary dedication in the struggle for equity and the promotion of human rights. Diane has been the co-ordinator of conferences and workshops on gender issues and social justice and has engaged her students in human rights activities. Diane has also co-written curriculum for a recently developed social justice course and involves her students in international human rights programs.

2012 Results from Regional Technological Skills Competition:**2 D Character Animation Team**

Gold – Erin DHS  
Silver – Erin DHS

**Automotive Service Technology**

Gold – Centre Wellington  
Silver – John F. Ross  
Bronze – Centennial CVI

**Cabinet Making**

Gold – Guelph CVI  
Silver – John F. Ross  
Bronze – College Heights

**Carpentry – Individual**

Gold – Centre Wellington DHS  
Silver – Wellington Heights SS  
Bronze – Centre Dufferin DHS

**Culinary Arts**

Gold – Westside S.S.  
Silver – College Heights  
Bronze – Centre Wellington DHS

**Fashion Design**

Gold – John F. Ross  
Silver – Centennial CVI  
Bronze – Centre Wellington DHS

**Graphic Design – Studio Production**

Gold – Centre Wellington DHS  
Silver – Centre Wellington DHS  
Bronze – Centre Wellington DHS

**Home and Team Build**

Gold – Wellington Heights SS  
Silver – Centre Dufferin DHS

**Landscape Gardening – Team of 2**

Gold – College Heights SS  
Silver – College Heights SS  
Bronze – Centre Wellington DHS

**Architectural Technology and Design**

Gold – Erin DHS  
Silver – John F. Ross  
Bronze – Centre Wellington DHS

**Baking**

Gold – Centre Wellington DHS  
Silver – Westside SS  
Bronze – Centre Wellington DHS

**Carpentry Team of 2**

Gold – Wellington Heights  
Silver – Centre Wellington DHS  
Bronze – Centre Dufferin DHS

**Computer Aided MFG**

Gold – Erin DHS  
Silver – Erin DHS  
Bronze – John F. Ross

**Electronics**

Gold – Guelph CVI  
Silver Westside SS

**Graphic Design- Presentation**

Gold – Erin DHS  
Silver – Erin DHS

**Hairstyling**

Gold – College Heights  
Silver – Norwell DSS  
Bronze – Norwell DSS

**Job Skills**

Gold – Centennial CVI  
Silver – Centre Wellington DHS

**Mechanical CADD**

Gold – Centennial CVI  
Silver – John F. Ross

**Photography**

Gold – Centennial  
Bronze – Centre Wellington DHS

**Precision Machining**

Gold – Norwell DSS  
Silver – John F. Ross  
Bronze – Wellington Heights

**Prepared Speech**

Gold - Erin DHS  
Silver - Centre Wellington DHS  
Bronze – Centennial CVI

**Small Powered Equipment**

Gold – Centennial CVI  
Silver – Centre Wellington DHS  
Bronze – Erin DHS

**TV/Video**

Gold – Erin DHS  
Silver – Erin DHS  
Bronze – Centre Wellington DHS

**Welding**

Gold – Centre Dufferin  
Silver – Orangeville DSS  
Bronze – Orangeville DSS

**Workplace Safety**

Gold – Centennial CVI  
Silver – Centre Wellington DHS

Congratulations to all of the winners and participants. Gold winners will proceed to the Ontario Technological Skills Competitions in Waterloo on April 30<sup>th</sup> - Good Luck!

**CONFIRMATION OF THE AGENDA**

Trustee Schieck moved that the agenda be confirmed as printed.

The motion carried.

**DECLARATIONS OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

**APPROVAL OF THE MINUTES OF THE BOARD MEETINGS HELD MARCH 27, 2012 AND APRIL 10, 2012**

Trustee Moziar moved, seconded by Trustee Cooper that the Minutes of the Board meeting held March 27, 2012, the Minutes of the Committee of the Whole meeting held immediately prior to the Board meeting, and the minutes of the Special Board meeting held April 10, 2012 be approved as printed.

The motion carried.

**MOTION TO RISE AND SIT IN COMMITTEE**

Trustee Bailey moved that the Board rise and sit in Committee of the Whole, with the Chairperson presiding.

The motion carried.

## **PROGRAM COMMITTEE**

Trustee Moziar moved that the minutes of the Program Committee held April 3, 2012 be received and considered.

The motion carried.

Trustee Moziar moved the adoption of recommendations 1, 2, 3, 4, 5 and 6 as contained in the Minutes of the Program Committee, dated April 3, 2012.

The motion carried.

The motions are as follows:

THAT:

1. the presentation entitled, “Community Environmental Leadership Program at Norwell DSS”, be received.
2. the Elementary Literacy Coaches presentation be received.
3. the presentation entitled, “International Baccalaureate (IB) and the Upper Grand DSB”, be received.
4. staff be directed to explore the possibility of structuring a feasibility study to offer International Baccalaureate (IB) within Upper Grand DSB.
5. the verbal OPSBA report be received.
6. the Student Trustee presentation be received

## **BUSINESS OPERATIONS COMMITTEE**

Trustee Fairbairn moved that the minutes of the Business Operations Committee held April 10, 2012 be received and considered.

The motion carried.

Trustee Fairbairn moved the adoption of recommendations 1, 2, 3, and 4 as contained in the Minutes of the Business Operations Committee, dated April 10, 2012.

The motion carried.

The motions are as follows:

THAT:

1. the report, PLN: 12:08, “Elementary Identified School Report – 2012-2013: dated April 10, 2012 be received.
2. a) Memo PLN: 12-06, “2012/2013 Development Area School Assignments,” dated April 10, 2012 be received;

- b) the changes to the Development Area School Assignments as outlined in Appendices A and B in memo PLN: 12-06, “2012/2013 Development Area School Assignments,” dated April 10, 2012 be approved for the 2012/2013 school year.
- 3. a) the report re “Preliminary Elementary School Teacher Staffing for 2012-2013 School Year,” dated 2012 04 10 be received;  
b) based on the projected Elementary ADE of 20,662 and system needs a preliminary allocation of Elementary teaching staff for the 2012-2013 school year be set at 1234.1 FTE teachers.
- 4. a) the report re “Preliminary Secondary School Teacher Staffing for 2012-2013 School Year,” dated 2012 04 10 be received;  
b) based on the projected Secondary ADE of 11,360.0 and system needs a preliminary allocation of Secondary teaching staff for the 2012-2013 school year be set at 758.28 FTE teachers.

### **SPECIAL EDUCATION ADVISORY COMMITTEE**

Trustee Fairbairn moved that the minutes of the Special Education Advisory Committee held April 11, 2012 be received.

The motion carried.

### **CHAIRS' COMMITTEE**

Trustee Bailey distributed the quarterly Trustee expense claims summary as of March 31, 2012 to Trustees for information.

Trustee Bailey moved the minutes of the Chairs' Committee held April 10, 2012 be received and considered.

The motion carried.

Trustee Bailey moved the adoption of recommendations 1, 2 and 3 as contained in the minutes of the Chairs' Committee, dated April 10, 2012.

The motion carried.

The motions are as follows:

THAT:

- 1. the Monthly Financial Statement as of March 31, 2012 be received.
- 2. the verbal report from Superintendent J. Wright regarding the monthly Trustee Financial Statements be received.
- 3. the final Director's Annual Evaluation be presented in-caucus prior to the August 28, 2012 Board meeting.

**EXTENDED DAY PROGRAM**

Ms. Janice Wright, Superintendent of Finance, introduced and reviewed the report entitled, “Extended Day Program,” dated April 24, 2012. Ms. Wright shared with Trustees the results of the work that has been done to provide extended day programs in year 1, 2 and 3 FDK schools. The survey of all schools that will have FDK in September 2012 (Appendix A) was reviewed. It was reported that responses indicated a viable program exists at FA Hamilton, and a viable program likely exists at Brisbane and King George. The list of Extended Day Contracts for September 2012 including existing and new extended day providers was reviewed (Appendix B) and is the result of the RFP. It was clarified that the operators set the fees they charge to families to provide the before and after school care.

Trustee Cooper moved that the Report entitled “Extended Day Program,” dated April 24, 2012, be received.

The motion carried.

**TIMING OF THE DIRECTOR’S ANNUAL REVIEW**

Trustee Borden reported that each year the Director develops a set of system objectives that drive her activities for the school year and become the basis of the Board’s evaluation of the Director’s activities. The Director has requested a delay in presenting her final report on her activities until August 2012. This will allow the Director to report on the full range of her activities and accomplishments and to remain focused in the interim on completing the 2012-13 budget and staffing for the upcoming year.

Trustee Moziar moved

THAT:

1. the report entitled “Timing of Director’s Annual Performance Review,” dated April 24, 2012, be received.
2. the Board approves the suggested timeline as per Appendix A.

The motion carried.

**RESIGNATIONS AND RETIREMENTS**

Ms. Jennifer Rose, Executive Officer of Human Resources, introduced and reviewed the report, “Resignations and Retirements,” dated April 24, 2012, as distributed at the meeting.

Trustee Schieck extended thanks to the long service employees and moved that the report, “Resignations and Retirements,” dated April 24, 2012 (Appendix A and B) be received.

The motion carried

## **BOARD CORRESPONDENCE**

Chair Borden presented a written report of correspondence received during the past month and circulated a copy of letter addressed to the Chair from the Minister of Education, The Hon. Laurel Broten, dated April 19, 2012, regarding the 34-credit cap announced in the proposed 2012 Budget.

In response to a question from Trustee Moziar, regarding item 3, staff reported that research data available regarding emissions from hydro lines reveal mixed results and additional information regarding this proposed project is being obtained.

Trustee Bailey moved that the Board Correspondence report dated April 24, 2012, be received.

The motion carried.

## **TRUSTEE QUESTIONS AND REPORTS**

### Appointment of Student Trustees

Student Trustee MacDougall and Trustee Bailey moved that the Board approve the recommendation of the Student Senate that Emileigh Sampson (Guelph CVI) and Kaitlin Brown (Wellington Heights SS) be appointed as Student Trustees for the 2012-13 school year, effective August 28, 2012.

The motion carried.

### Student Environmental Leadership Conference

Student Trustee MacDougall reported that the Student Environmental Leadership Conference is being held Wednesday, May 2, 2012 from 9:00 a.m. to 3:00 p.m. at Lakeside Church and invited Trustees to attend

### Community Environmental Leadership Program

Student Trustee MacDougall reported that Norwell DSS CELP is being held May 3<sup>d</sup>, May 7<sup>th</sup> and May 10<sup>th</sup> at the site near Clifford. She invited Trustees to attend and will circulate the details to Trustees.

### French Immersion Environmental Studies Summer Program

Trustee Cooper reported that a grade 11 FI summer environmental studies course is being offered this year and thanked Board staff and Principals in the FI schools for conceiving and supporting this program.

### Green Cleaning

Trustee Cooper reported on her recent attendance at the Green Living Show. She noted several reports regarding the negative impacts on children's health that might result from exposure to compounds found in some paints, anti-



microbials, flame retardants, etc. In response to a question from Trustee Cooper regarding standards used when building new schools and green cleaning processes, it was explained that there are no specific standards other than the legal industry standards of new construction. The Board, where there is choice, has gone away from using products that are known to produce off-gassing. In addition, some work has been done to put green cleaning practices in place.

### **DATES OF FUTURE MEETINGS**

Trustee Fairbairn moved that the April 2012 schedule for Board and Standing Committee Meetings be approved as follows:

- i. Program Committee – Tuesday, May 1, 2012
- ii. Business Operations – Tuesday, May 8, 2012
- iii. Regular Board Meeting - Tuesday, May 22, 2012

The motion carried.

In order to accommodate parties who might wish to delegate regarding the Shelburne School Boundary Review, it was agreed that the June Business Operations Committee meeting will be held in a venue in Shelburne.

The list of dates of future meetings was reviewed and the following additions and changes were noted:

- Student Environmental Leadership Conference – Wednesday, May 2, 2012, 9:00 .a.m. to 3:00 p.m., Lakeside Church.

The remainder of the meetings are as follows:

Tuesday, May 1, 2012	-	Policy Management Committee Board Room, 3:00 p.m.
Tuesday, May 8, 2012	-	Chairs' Committee, Trustees' Lounge, 5:00 p.m.
Wednesday, May 9, 2012	-	Supervised Alternative Learning (SAL), Guelph, 9:30 a.m.
Wednesday, May 9, 2012	-	Special Education Advisory Committee, Board Room, 7:00 p.m.
Thursday, May 10, 2012	-	Supervised Alternative Learning (SAL) Wellington Heights, 9:30 a.m.
Thursday, May 10, 2012	-	Public Meeting, Shelburne School Boundary, Highland Heights P.S., 7:00 p.m.
Monday, May 14, 2012	-	Supervised Alternative Learning (SAL) Orangeville, 1:00 p.m.
Monday, May 14, 2012	-	Board Workshop Re: Orangeville - CANCELLED
Tuesday, May 15, 2012	-	Student Senate, Board Room, 5:00 p.m.
Tuesday, May 15, 2012	-	Audit Committee, Room 8, 5:00 p.m. – 7:00 p.m.

- Wednesday, May 16, 2012 - King George Workshop, Board Room, 5:00 p.m. to 9:00 p.m.
- Monday, May 28, 2012 - Learning Foundation AGM, Room 3, 5:30 p.m.
- Tuesday, May 29, 2012 - Caucus Meeting Re: Relationships, Board Room, 7:00 p.m.

**Ontario Technical Skills Competition**  
**Tuesday, May 1, 2012**  
**RIM Park, Waterloo, 9:00 a.m. – 3:00 p.m.**  
**Lunch - Parkwood Suites, 720 New**  
**Hampshire St., Waterloo**  
**11:30 a.m. – 1:30 p.m.**

**Recognizing Internal Strength for**  
**Empowerment (RISE)**  
**Friday, May 4, 2012, 8:30 a.m.**  
**University of Guelph**

**Education Week – May 7 to 11, 2012**  
**Official Opening**  
**Monday, May 7, 2012**  
**Centre Peel, 7:00 p.m.**

**Erin Parent Connection - “Reach for the**  
**Stars”**  
**Monday, May 7, 2012**  
**Erin Theatre, Centre 2000**  
**7:00 p.m. – 9:00 p.m.**

**Dufferin Youth Festival Awards**  
**4:00 p.m., Princess Margaret PS**  
**Wednesday, May 23, 2012**

**Laurine Avenue Public School Closing**  
**Event**  
**Saturday, May 26, 2012**  
**1:00 p.m. to 4:00 p.m.**

**Everyday Heroes Awards**  
**Wednesday, May 30, 2012**  
**E.L. Fox Auditorium, John F. Ross C.V.I.**  
**7:00 p.m.**  
**(Nominations close April 29, 2012)**

Trustee Topping moved that the Dates of Future Meetings dated April 24, 2012 be received.

The motion carried.

### **IN CAMERA RESUMING**

As directed at the Committee of the Whole meeting earlier in the evening, the in camera session was resumed at 8:00 pm. In order to complete the confidential items on the agenda.

### **RATIFICATION OF BUSINESS**

Trustee moved, Schieck, seconded by Trustee Gohn, that the business transacted by the Committee of the Whole be now ratified by the Board.

The motion carried.

**ADJOURNMENT**

Trustee Schieck moved, seconded by Trustee Topping that the Board adjourn and this meeting now close at 8:20 p.m.

The motion carried.