

UPPER GRAND DISTRICT SCHOOL BOARD
BOARD MEETING – TUESDAY, MARCH 27, 2012

The regular monthly meeting of Upper Grand District School Board was held on Tuesday, March 27, 2012, in the Boardroom at 500 Victoria Road North, Guelph, starting at 7:00 p.m.

Trustee Borden, Chair, presided and all Trustees with the exception of Trustee Bailey were present, along with Student Trustees MacDougall and Sampson.

OPENING PRAYER OR READING

Trustee Topping read an inspirational poem as the opening reading.

CONDOLENCES

Trustee Borden, Chair, reported that condolences were sent on behalf of the Board to the following: Mike Beaumont, Head Custodian at Kortright Hills PS, on the loss of his father-in-law; Rose Demmons, Administrative Office Assistant at GCVI, on the loss of her mother; Jeff and Tracy Brubacher, teachers at Centre Wellington District High School, on the loss of Jeff's father; Heather Boswell, Superintendent of Program, Julie Young, an Educational Assistant at Centre Wellington DHS, and Dana Thatcher, a teacher on leave from Rockwood Centennial PS on the loss of Heather's and Julie's father and Dana's grandfather; Dave and Peggy Martin, on the loss of their son, Nathan Martin, a student at Centre Dufferin DHS; Jamie Noble, an Electrician in our Maintenance Department, on the loss of his mother; Cathy Milton, Administrative Office Assistant at Centennial CVI, on the loss of her mother-in-law; Karen Clapperton, a teacher at Princess Elizabeth PS, on the loss of her mother; Susan McPhedran, the Board's OYAP/School to Work Co-ordinator, on the loss of her father-in-law; Gary Slater, the Principal of Taylor Evans PS and Andrea Slater, a teacher at Aberfoyle PS, on the loss of Gary's father; Colleen deVries, an Educational Assistant at Elora PS, and Melanie deVries, an Educational Assistant at Portage in Salem, on the loss of their mother-in-law; Kerry McDougall, a teacher at Erin DHS, on the loss of her father; and, Cindy Richenback, the Office Co-ordinator at Palmerston PS, on the loss of her mother.

GOOD NEWS

Dr. Martha Rogers, Director of Education, highlighted the "Good News" as follows:

Safety Leadership Award

School Boards' Co-operative Inc. (SBCI), has created a Safety Leadership Award Program that recognizes safety performance. The awards are for Most

Improved, Best Overall and Leadership. The Upper Grand D.S.B. has won the Most Improved Board award for a large sized Board. The award will be presented at the SBCI Annual General Meeting on Friday April 13th.

College Heights S.S.

Five semester one Specialist High Skills Major students passed their Canadian Welding Bureau test using the Gas Metal Arc welding process. This certification makes them employable for local industry or any CWB certified company in Canada in an entry level position.

Centre Dufferin D.H.S.

Congratulations are extended to Centre Dufferin teacher Neil Orford. The Ontario History Association contacted Principal Deidre Wilson earlier to report that Neil is to receive the Skeoch Award to honour his work with the war memorial. Neil will be presented with his award in November at Niagara-on-the-Lake.

Teacher Learning and Leadership Program (TLLP)

TLLP is a Ministry program that funds teacher action research projects. Each board is allowed to submit two proposals for funding. For the 2012-13 school year, both of our proposals were accepted - one at the elementary level for \$12,000 and one at the secondary level for \$10,000. The proposals are as follows:

Elementary: Carrie Nethery – grade 6 teacher at Jean Little PS and Catherine Andrews – Literacy Coach for Program Department

- a. Guiding our Guided Practice
- b. On-line PLC using the critical friends approach to improve guided reading instruction
- c. Plan is to create, review and discuss videos of Carrie and Catherine using guided reading in the classroom
- d. Will include several other teachers, will be facilitated by Carrie and Catherine
- e. Funds for release time for planning (\$6000), conference (\$1000), guided reading resources (\$4000), technology - Flip cameras, etc. (\$1000)

Secondary: Amanda St. Jean – teacher at John F Ross, Diane Leach, teacher at College Heights and Laura Beal, teacher at Erin DHS

- a. Three teachers on Student Success Literacy Committee
- b. To engage in Literacy Coaching with action research component – to investigate a Literacy Coach model for secondary
- c. Each teacher would work with the literacy team in a school that is not their own
- d. Would assist the school team to implement one key initiative to improve literacy results by improving literacy instruction
- e. Funds to support professional learning for the 3 coaches, as well as release time for them to coach in another school

Congratulations were extended to everyone involved in the proposals.

CONFIRMATION OF THE AGENDA

Trustee Topping moved that the agenda be confirmed as printed.

The motion carried.

DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

APPROVAL OF THE MINUTES OF THE BOARD MEETING HELD FEBRUARY 28, 2012

Trustee Waterston moved, seconded by Trustee Gohn, that the Minutes of the Board meeting held February 28, 2012 and the Minutes of the Committee of the Whole meeting held immediately prior to the Board meeting be approved as printed.

The motion carried.

RATIFICATION OF BUSINESS TRANSACTED BY THE COMMITTEE OF THE WHOLE IN CAMERA

Trustee Moziar moved, seconded by Trustee Schieck, that the business transacted by the Committee of the Whole in camera be now ratified by the Board.

The motion carried.

MOTION TO RISE AND SIT IN COMMITTEE

Trustee Cooper moved that the Board rise and sit in Committee of the Whole, with the Chairperson presiding.

The motion carried.

PROGRAM COMMITTEE

Trustee Moziar moved that the minutes of the Program Committee held March 6, 2012 be received and considered.

The motion carried.

Trustee Moziar moved the adoption of recommendations 1, 2, 3, 4 and 5 as contained in the Minutes of the Program Committee, dated March 6, 2012.

The motion carried.

The motions are as follows:

THAT:

1. the DVD featuring “Give Yourself Credit”, be received.
2. the presentation entitled, “Alternative Education – Centennial CVI”, be received.
3. the presentation entitled, “Student Success 7 - 12”, be received.
4. the verbal OPSBA report be received.
5. the Student Trustee presentation be received.

BUSINESS OPERATIONS COMMITTEE

A request was made at the recent Business Operations Committee meeting for information regarding additional transportation costs that would result due to the differences between the proposed 2012-2013 school year calendars for the UGDSB and the Wellington Catholic District School Board. Superintendent Talbot reported that the financial impact for the UGDSB to bus students on September 4, 2012 when the Catholic District School Board has a scheduled PD Day is \$5,800.

Trustee Fairbairn moved that the minutes of the Business Operations Committee held March 20, 2012 be received and considered.

The motion carried.

Trustee Moziar requested that recommendation 2 be considered separately.

Trustee Fairbairn moved the adoption of recommendations 1, 3, and 4 as contained in the Minutes of the Business Operations Committee, dated March 20, 2012.

The motion carried.

The motions are as follows:

THAT:

1. a) the report entitled “School Year Calendar 2012-2013,” dated March 20, 2012 be received.
b) the proposed school calendars for the 2012-2013 school year for the Upper Grand District School Board’s elementary and secondary schools, as outlined in *Appendix B and C* respectively, be approved

- by the Board for submission to the Ministry of Education for final approval in accordance with Regulation 304
3. the report, “Retirements (Appendix A)” dated March 20, 2012,” be received
 4. a) the report entitled “Health and Safety Policy 406,” dated March 20, 2012 be received.
b) the September 22, 2011 review by the JHSC be approved by the Upper Grand District School Board.

Trustee Fairbairn read recommendation 2, which is as follows:

2. memo PLN:12-04 entitled “Lee Street (Stockford Site) Boundary Review – Report #2” be received for information.

Trustee Moziar reported that considerable unhappiness was expressed at the public meeting held last week by families impacted by the Lee Street PS Boundary Review and asked if staff is considering making any changes to the preferred scenario as a result. Superintendent Wright indicated that input received from the public will be discussed by the Boundary Review Committee and will be considered as the committee develops the final recommendation to bring forward to Trustees in Report #3.

Trustee Fairbairn moved the adoption of recommendations 2 as contained in the Minutes of the Business Operations Committee, dated March 20, 2012.

The motion carried.

SPECIAL EDUCATION ADVISORY COMMITTEE

Trustee Waterston moved that the minutes of the Special Education Advisory Committee held March 7, 2012 be received.

The motion carried.

POLICY MANAGEMENT COMMITTEE

Trustee Gohn moved that the minutes of the Policy Management Committee held March 6, 2012 be received and considered.

The motion carried.

Trustee Gohn moved the adoption of recommendation 1 as contained in the Minutes of the Policy Management Committee, dated March 6, 2012.

The motion carried.

The motion is as follows:

THAT:

1. Policy 417 Violence in the Workplace be approved.

RESIGNATIONS AND APPOINTMENTS

Ms. Jennifer Rose, Executive Officer of Human Resources, introduced and reviewed the report, “Resignations and Retirements,” dated March 27, 2012, as distributed at the meeting.

Trustee Schieck extended thanks to the long service employees and moved that the report, “Resignations and Retirements,” dated March 27, 2012 (Appendix A and B) be received.

The motion carried

BOARD CORRESPONDENCE

Chair Borden presented a written report of correspondence received during the past month.

Trustee Cooper acknowledged the letter of appreciation received from a parent of a student at Ross R. McKay PS as a wonderful example of the work done within the Board in support of our students.

Trustee Fairbairn moved that the Board Correspondence report dated February 28, be received.

The motion carried.

TRUSTEE QUESTIONS AND REPORTS

Ontario Technology Skills Competition

Trustee Borden noted the invitation received by Trustees to the Ontario Technology Skills Competition, April 30 to May 2, 2012 at RIM Park, Waterloo and clarified that Trustees should respond regarding their attendance.

Orangeville Town Hall Presentation

Trustee Borden reported on a Town Hall Presentation he attended on behalf of the Board last evening. Put on by the Town and Police Services, the topic of graffiti and vandalism in the community was addressed. Trustee Borden noted that an information package is available to staff and local Police Liaison Officers for use in the schools.

DATES OF FUTURE MEETINGS

Trustee Topping moved that the April 2012 schedule for Board and Standing Committee Meetings be approved as follows:

- i. Program Committee – Tuesday, April 3, 2012

- ii. Business Operations – Tuesday, April 10, 2012
- iii. Regular Board Meeting - Tuesday, April 24, 2012

The motion carried.

The list of dates of future meetings was reviewed and the following additions and changes were noted:

- Equity Committee - Thursday, April 19, 2012, 1:00 p.m. to 4:00 p.m., Room 7
- UGDSB Learning Foundation – Monday, April 30, 2012, 5:30 p.m., Room 3
- Board Workshop re: King George PS – tentatively rescheduled to Monday, May 14, 2012, 5:00 p.m. to 9:00 p.m., Room 9
- “Pink Day” – April 11, 2012 (not April 24th as indicated on the agenda)

The remainder of the meetings are as follows:

Tuesday, April 3, 2012	-	Policy Management Committee - CANCELLED
Tuesday, April 10, 2012	-	Trustee Workshop Re: Shelburne 4:00 p.m., Room 9
Tuesday, April 10, 2012	-	Chairs' Committee, Trustees' Lounge, 5:00 p.m.
Wednesday, April 11, 2012	-	Supervised Alternative Learning (SAL), Guelph, 9:30 a.m.
Wednesday, April 11, 2012	-	Special Education Advisory Committee, Board Room, 7:00 p.m.
Monday, April 16, 2012	-	Supervised Alternative Learning (SAL) Orangeville, 1:00 p.m.
Monday, April 16, 2012	-	Board Workshop Re: Orangeville - CANCELLED
Tuesday, April 17, 2012	-	Student Senate, Board Room, 5:00 p.m.
Thursday, April 19, 2012	-	Supervised Alternative Learning (SAL) Wellington Heights, 9:30 a.m.
Thursday, April 26, 2012	-	Parent Involvement Committee (PIC) Event , “Linking Family-School Partnership”, CCVI, 3:30 p.m. – 8:00 p.m.

Regional Elementary Skills Competition
Thursday, April 5, 2012
Center Wellington Community Sportsplex
9:45 a.m. – 2:15 p.m.

Good Friday - April 6, 2012
Easter Monday - April 8, 2012

**CEC Breakfast – April 13, 2012
Delta Hotel, Guelph, 7:30 a.m.
“Life After High School”
Friday, April 27, 2012
Peter Clark Hall, University of Guelph
9 a.m. – 2:15 p.m.**

Trustee Cooper moved that the Dates of Future Meetings dated February 28, 2012 be received.

The motion carried.

MOTION TO RISE AND REPORT TO THE BOARD

Trustee Fairbairn moved that the Committee of the Whole rise and report to the Board.

The motion carried.

RATIFICATION OF BUSINESS

Trustee Schieck moved, seconded by Trustee Topping, that the business transacted by the Committee of the Whole be now ratified by the Board.

The motion carried.

ADJOURNMENT

Trustee Waterston, Seconded by Trustee Gohn that the Board adjourn and this meeting now close at 7:25 p.m.

The motion carried.