

**School Council  
Meeting Minutes  
June 11, 2024**

**Opening:**

The meeting was called to order at 6:07 pm by Amber Gallagher.

**Present:**

Ashley Hopkins - Vice-Principal  
Amber Gallagher - Chair  
Susan Hall - Co-Chair  
Amy Ouchterlony - Secretary  
Jen Robertson - Teacher Rep

Adelle Barr-Klouman  
Carly Ferris  
Andrew Cunningham  
Ashley Pullen  
Annalea Kidd

Online:

Erika Williamson  
Jeannette French-Community Rep  
Lourdes Mehlhorn - Treasurer  
Kelly Dean - Vice Chair

**Schedule:**

**6:00-6:05 PM** - Welcome & Introductions, Attendance

**6:05-6:10 PM** - Equity Statement, Review Norms

**6:10-6:20 PM** - Principal's Report- Marianne Millsap

**6:20-6:30 PM** - Teacher's Report- Jennifer Robertson

**6:30-6:40 PM** - Treasurer's Report- Lourdes Mehlhorn

**6:40-6:50 PM** - Eco-Schools Report- Ashley

**6:50-7:10 PM** - Business from Executive

- Year-End Report
- Calendar of Events for 2024/25 (Pizza, Pumpkins, Poinsettias, etc)

**7:10-7:30 PM** - Time for Q&A, General Discussion, and Any Other Business

**7:30 PM** - Set Tentative Date for Elections, September 2024

**Welcome:**

Meeting started 6:05pm

Amber welcomed everyone, introduced herself, and asked if everyone in attendance would introduce themselves.

Equity Statement was read.

Norms were reviewed.

## **Principal's Report**

Marianne away - Ashley provided the report

Thank you for the popsicles for Standards Day - very popular!

Thank you for the potluck today for teachers and staff, it was much appreciated

Report Cards Uploaded June 26th

Farewell Assembly and clap-out details TBD

Thursday Sept 26th - Meet the Teacher Night

## **Teacher's Report - Jen Robertson**

**Babysitters** for this meeting - Hallie P and Karson C

**Announcements Slideshow** - reminder to check it daily to see what is happening at Primrose, great learning to support curriculum, extra-curricular events and special activities/days of recognition

**Track and Field** - Successful two Standards Days at our school, impressive results at the 1500m race at ODSS last week, T&F Finals are June 20th. Thanks to the staff and students who helped run the events and thanks to School Council for the refreshing popsicles that were enjoyed by all! A huge thank you to **Savannah and her Rural Rescue First Aid** team for volunteering their services to Primrose and Dufferin County athletes at the Dufferin County track and field event at ODSS next Thursday! We are proud to have you as a Puma!

**FTP Programs** - Thank you for providing this experience again this year! Please see the attached letters from Travis and Sabina that include student feedback and data from the grade 6 and 8 classes. All of our grade 5-8 classes and staff are very grateful for the programs funded by our School Council and feel they are valuable for all of our kids.

[FTP Results - Grade 5 - Stiles and Rigby](#)

[FTP Results - Grade 6 - Williamson and Parsons](#)

[FTP Results - Grade 7 - A.Hawkins and Zanardo](#)

[FTP Results - Grade 8 - Benotto and Funston](#)

**Grade 8 Graduation is on Monday, June 24th, 2024** - If interested in supporting their decorating efforts, here is their message...

It is always awesome to have **warm white twinkle lights**;) either battery powered or plug in (like Christmas lights) but just the small ones please;) - labeled please

Also we are looking for **tropical plants** of all different sizes - they would be on loan and we will be sure to label them with the family's name

As for everything else, I think we are good for now - we begin working with the kids this Wednesday and Friday afternoon to get started on some fun projects for the event!

Does anyone have **flood lights - those are the lights that shine up from the floor** like spot lights...

**Active Pumas** - Flag Football and Ultimate Frisbee teams had great fun and success at their tournaments, and the Rock Climbing experience in our gym was well-received. Field Trips to the Tiffin Centre, Teen Ranch, Elmvale Zoo, and Toronto have been exciting and enriching for students.

**Kindergarten Graduation** - Monday, June 17 at 5pm (outside, hopefully!)

**EQAO** - Big thanks to our volunteer scribes

**Pride Event at CDDHS** - trip for a small group of intermediate students was positive and successful, a great way to build connections to our high school

**Report Cards** (available digitally on June 26)

**Farewell Assemblies and Clap Out** - Date/Times to be determined, for students/staff only due to parking and seating (fire code)

**Staff Appreciation Snacks from Parent Council**- Thank you very much for the delicious snacks and treats. They were very much appreciated. The table was beautiful and I know we definitely felt loved and appreciated. Thank you for all your hard work!

Thank you for all of the snacks and treats!!! It was a great surprise on a day I forgot my lunch! What a lovely treat to have for lunch and snacking all day long! Thank you for the delicious food and thoughtful messages :)

**Scientist in the Schools Program** - Grade 1s appreciated learning about Intriguing Invertebrates. Thank you to the School Council for funding this activity for our students.

Dear Parent Council,

I am writing to express our sincere gratitude for your generous support in funding the Grade 3 science workshop on plants. The students had an incredible time and truly enjoyed the experience! The workshop was filled with a variety of hands-on activities (e.g., investigating a Venus Fly Trap!) that captivated students' interest and enthusiasm. Your commitment to enriching our grade 3's educational experience is deeply appreciated. Thank you once again for making this wonderful workshop possible.

Sincerely,

Grade 3 Puma Students & Mrs. Hughes

#### **FROM THE KINDERGARTEN TEAM**

**Thank you to School Council** for all you have done to support staff and students this year. The Kindergarten team greatly appreciates the funding for Scientists in Schools, the toys for the kindergarten yard, the popsicles and everything else you have done. A big shout out to Annalea Kidd for setting up the Sprouts Program. The kindergarteners love it! We are lucky to work with such fantastic Primrose parents/families!

Our **JK Orientation** event for the 2024-2025 school year was a success! We're thrilled to extend a warm welcome to our incoming Pumas who will join our school community in September.

#### **FROM THE LEARNING COMMONS:**

Sherie would like to extend a final thank you to the parent council for always supporting our Forest of Reading programs. Your generosity has meant that we can include almost any student who wishes to participate.

I will miss seeing you all! It has been a pleasure working with you and joining meetings when I can.

**Meet The Teacher Night** - Thursday, September 26th

**Volunteer Appreciation Event** - Monday, June 17 - 8:30-9:30

**Treasurer's Report**

A glimpse at May - final financials will be in Chair's Report

Boston Pizza account balance- \$1,146.17.

\$747.00 was used from The general account to cover McNulty, Cullen and Hawkins scientists in the classroom. A deposit of \$51.31 from Mable Labels was made along with a donation deposit of \$240.62. A few more expenses are still to come out from the general account however the closing balance is sitting at \$12,067.24.

The pizza account balance is \$4,818.90. May Pizza profits came to \$3,243.50. Pizza equity in May accounted for \$253.80, leaving the total Pizza Equity balance at \$1,472.04 as of the 4th of June.

Approximate Pizza profit YTD \$20,674.50

All other accounts remained unchanged (Classroom, Eco Club, Winter Clothing, Large Events, Playground Maintenance & Yard Improvement)

Balance approx \$30,000

### **Eco-Schools Report- Ashley**

Achieved Platinum status! Positive feedback from EcoSchools, keep up the good work!

### **Business from Executive**

#### **Year-End Report - Amber - [SLIDESHOW CLICK HERE](#)**

- Numbers are not final as school year is not over

\$26,828.68 total raised

25 Pizza Days - \$20,674.50

Poinsettia \$1741.70

Big Box of Cards - \$1705

2 Movie Nights - \$961.50

Mabel's Labels - \$183.98

Boston Pizza - \$1146.17

Spirit Wear \$442.83

Pita & Smoothie (not part of School Council) raised approx \$3000 by Winter Break

6 Council Meetings  
Wellness Night

SPENT:

\$14,992.23

DPA equipment \$1741.70

Winter Mitts \$327.16

New Fridge \$1050.90 (will get a tax rebate)

Scientists in Schools K-Gr4 - \$3875

FTP - approx quote: \$5040

35 students fed pizza \$1573.56

Sand Toys \$150

Playground repair quote: \$1000

Popsicles \$93.91

Babysitters for Council Meetings \$140 (6 meetings, plus election night)

- Cash is made available in the office

**MOTION:**

**To raise the babysitting rate to \$20 per person effective September 2024**

**FIRST - Carly**

**SECOND - Kourtney**

**All in favour, none opposed**

Leaves approx \$11,000

1) Basketball Backboards -

Option 1: over \$10,000 to replace all 6 of them

No need to replace them, other than they don't look good

Option 2: Replace tape to make lines clearer - roughly \$900

Option 3: one rim is broken, needs to be replaced - approx \$1000

**VOTE:**

**To spend up to \$2500 on Gym Improvements (backboard tape on all backboards, replace one rim and purchase a new volleyball net)**

**FIRST - Kourtney**

**SECOND - Carly**

**All in favour, none opposed**

2) EWF is supposed to be topped up by Board in safety surface areas

Our responsibility for Gaga Ball pit & adventure course & sensory panels & picnic tables

**VOTE: To move \$3000 into Playground Maintenance for future needs**

**FIRST - Andrew**

**SECOND - Annalea**

**All in favour, none opposed**

3) One of the picnic tables got damaged - top has come off, holes are stripped  
Contractor has been contacted, needs to be fixed, no idea of cost

**VOTE: Up to \$2000 to get picnic table fixed, with any remaining funds will be moved to Maintenance Fund**

**FIRST - Amy**

**SECOND - Andrew**

**All in favour, none opposed**

4) Concern about reduced fundraising in financially challenging times. Since we have a surplus,

**VOTE: To earmark to save \$2500 for FTP for 2024-25 to have a start for next year**

**FIRST - Erika**

**SECOND - Jeannette**

**All in favour, none opposed**

5) Fall Trips - to help with busing before fundraisers start

**VOTE: To earmark remaining funds (approx \$1500) in the General Account - for Sept, Oct, Nov for buses to events (cross-country running, fall fair, programming teachers want, etc.)**

**FIRST - Andrew**

**SECOND - Amy**

**All in favour, none opposed**

**Bus to track and field**

**Approx \$350**

**FIRST - Carly**

**SECOND - Kourtney**

**All in favour, none opposed**

**VOTE: Anything remaining if costs come in under these estimates be moved to Playground Maintenance Fund**

**Other suggestions:**

- Need a New Volleyball Net
- Scoreboard - could a TV be put up? Do research and make a proposal next year

**Questions:**

- When does Silver Birch bill get paid? Not until January

- Playground inspection - does school council cover the cost for the natural playground?

## **Calendar of Events**

To help the next Council layout the year

**Pizza - all year, starts October, Fridays**

### **SEPTEMBER:**

**Meet the Teacher BBQ**

### **OCTOBER:**

**Farm Box - October**

**Maple Grove Pumpkin Patch \* Will require a date by Sept 16 and volunteers to sign up to help - at elections meeting**

**Milk Program - start in October**

### **NOVEMBER:**

**Poinsettias & Coffee - Sales for 3 weeks in November for pick-up in December**

**Seeds - would need to commit by November (Hawthorn Farm and West Coast Seeds)**

**Hot Dog Days**

**Early November - Teacher Appreciation Potluck?**

### **DECEMBER:**

### **JANUARY:**

**Seed pick-up**

**Discuss funds to cover June busing costs**

### **FEBRUARY:**

**Movie Night**

**Teacher Appreciation Potluck?**

### **MARCH:**

**Big Box of Cards - to do every other year**

### **APRIL:**

**Whole School Spring Event - Eco-Arts?**

### **MAY:**

**Teacher Appreciation Potluck?**

### **JUNE:**

**Spring Farm Box?**



## **Plant Sale**

## **Other Business**

Breakfast Program - will need help next year - Mrs Hopkins and Nicole Patton both not here - to do ordering and stocking of bags

Kelly Dean could do Tues, Thurs, Fri

Could this be a sub-committee?

Needs a co-ordinator - if interested, speak with Ashley

Food costs are going up - approx \$30,000 per year, largely on grant funds

Boston Pizza - would like to show appreciation - to donate pizzas for staff, admin will pick a date

Adjournment:

The meeting adjourned at 7:55 PM.

Minutes Submitted By: Amy Ouchterlony

Minutes Approved By: Executive & Admin.

Next Meeting Dates - Election Night: **Tuesday Sept 17th, 6pm**