

**School Council
Meeting Minutes
April 10, 2024**

Opening:

The meeting was called to order at 6:05 pm by Susan Hall.

Present:

Marianne Millsap – Principal

Susan Hall - Co-Chair

Kelly Dean - Co-Chair

Jeannette French-Community Rep

Shannon Wright

Carly Ferris

Karen Kennedy

Kathleen Roeper

Ashley Hopkins - Vice-Principal

Amy Ouchterlony - Secretary

Jen Robertson - Teacher Rep

Adelle Barr-Klouman

Kourtney Chappel

Andrea Atkinson

Online:

Amber Gallagher - Chair

Lourdes Mehlhorn-Treasurer

Jag Saini

Schedule:

6:00-6:05 PM - Welcome & Introductions, Attendance

6:05-6:10 PM - Equity Statement, Review Norms

6:10-6:20 PM - Principal's Report- Marianne Millsap

6:20-6:30 PM - Teacher's Report- Jennifer Robertson

6:30-6:40 PM - Treasurer's Report- Lourdes Mehlhorn

6:40-6:50 PM - Eco-Schools Report- Annalea/Carli/Ashley

6:50-7:10 PM - Business from Executive

- Sign & Scoreboard Update
- Big Box of Cards Report
- Outdoor Equipment Update
- PIC Grant Application
- Family Wellness Night Report

7:10-7:30 PM - Time for Q&A, General Discussion, and Any Other Business

7:30 PM - Set Time for Next Council Meeting

Welcome:

Meeting started 6:10pm

Susan welcomed everyone, introduced herself, and asked if everyone in attendance would introduce themselves.

Equity Statement was read.
Norms were reviewed.

Principal's Report

Sideline Bball

Int girls won northern area, in semi-finals tonight at Westside

Boys also did a great job

Chess Club off to Orangeville

Movie night was a success, over 100 people, great successful fundraiser

Newsies is well underway, tickets on sale soon

Rock-climbing last week of May, Outdoor Ed grant

PD Day on Monday, morning about small group instruction in Math, afternoon about trauma and understanding student actions / behaviour - to consider this when working with students

Boundary Review: Any new students to the area will go to CHES with the exception of JK and SK. Classes will only decrease over the year, if students leave, no new students will be added. 589 currently, space for 65 JK/SK. This will be revisited each year.

Marianne shared a School Council Checklist to guide fundraising activities, outline forms to be completed, timelines to follow and who to contact, how to report and track money raised and spent. This guide will be shared with all School Council Executive to be used by anyone organizing initiatives.

Scientists in Schools planned for junior classes. K - 4

Teacher's Report - Sherie Anderson on behalf of Jen Robertson

Babysitters for this meeting - Mckenna M and Aiden R

Announcements Slideshow - reminder to check it daily to see what is happening at Primrose, great learning to support curriculum and special events/days of recognition

Sport, Clubs and Activities are happening! - Pride club, Healthy Foods club, Skills Ontario, Learning Commons Crew, Forest of Reading, office helpers, kindergarten helpers, bus patrollers, Student Soccer Refs, Eco Reps, Puma P.A.C., reading buddies, primary intramurals,

junior sideline basketball, intermediate basketball, chess club, grades 1-3 choir, grade 4-8 school show

Primary Choir - 81 students traveling to Orangeville Music Festival

Newsies - 100 students from Grades 4-8, 50 students helping backstage
Tickets go on sale April 15th on School Cash Online
Team of teachers supporting making it happen!
Applied for a grant to cover cost of shuttle to school for matinee

Sports Equipment for Classrooms! - A huge thank you from Primrose teachers and students for School Council's role in organizing and providing new recess and D.P.A. equipment to classrooms! Students are more active and are having a blast!

Welcome Display - JEDI Welcome project Welcome quote
JEDI - Justice, Equity, Diversity and Inclusion - welcome display in multiple languages, will send out a survey to families. Will follow up about possible funding needed for supplies. Sherie will talk with admin about expenses.

Wellness Night - students are sharing that they really enjoyed it and appreciated that it was such a fun night, staff appreciates the efforts of the school council to support mental health in our school community

Kindergarten Helpers - School Council brought to staff attention that we need more kindergarten helpers, Jen R will forward this request to kindergarten staff

PUMA Pac - meet once per month
Flag football team new this year, intermediate grades, Mr Bennotto will coach

Treasurer's Report

Treasurer's Report

Eco Club - same balance

Winter Clothing - temporarily used for Big Box of cards

Big Box - 155 boxes sold, profit of \$1705, \$175 balance remains to cover Mrs. Williamson's class which was awarded a pizza party for selling the most Boxes. To be held April 17th.

Four \$25.00 Gift cards were given by random draw.

General - Opening Balance \$7885.71 - Ending Balance 5877.19

Paid FTP \$5040.00

Movie Night - profit \$752.50

Pizza - \$9,044.90. Profits to be transferred to the SC General account.

Pizza Equity - \$304.56 for Feb & March.

Pizza profits provide approximately 36 Slices of pizza for equity students which has equated to \$1,015.20 as of the end of March. The Online pay it forward donation money is being used for other equity students needs, such as school trips.

Yard Improvements - \$994.13 spent on outdoor/DPA equipment and sand toys. Closing balance \$3,038.85

Family Wellness Night - Being covered by PRO and PIC Grants and remaining balance by private donor

Boston Pizza has not been as profitable as pizza.

BP has been suspended for the remainder of the school year. After assessing the numbers it seems to be causing a significant drop in pizza orders, leading to a \$687.50 decrease in pizza profits for April. Boston Pizza only makes on average \$0.30 a serving, while pizza makes \$1.41/slice. Offering another hot lunch option can be discussed in the fall but better profit margins will have to be considered as pizza is our biggest fundraiser, bringing in approx. \$850/week consistently since October. Pizza brought in approx. \$20,000 last year. It is the main reason we can fund all the amazing programs we do!

Providing a lot of food options brings up equity concerns about putting pressure on parents to spend more on meals to support the school and provide for their kids.

Question about Pita and Smoothies

Grade 8s have raised the \$3000 required for graduation

Now funds will be going towards Student Support / Equity / Trips

Question: What amount is needed for equity needs?

Board usually gives \$2,500, didn't this year.

Eco-Schools Report- Ashley

Litterless Lunch Campaign coming

Developing a Sit Spot outside

Smoothie Bike and Healthy Eating Club at Wellness Night

Business from Executive

Outdoor Equipment Update

\$1741 from Poinsettia & Coffee was for recess and DPA equipment, has all been purchased. All classes (except kindergarten) got what they wanted except snowshoes. Lots of balls, hula hoops, chalk, frisbees, plasma cars.

Sign & Scoreboard Update

In February we discussed an outdoor digital sign and / or scoreboard

Digital sign would be approx. \$15,000 - would need to be its own fundraiser

Scoreboard approx. \$9000 - would also need to be its own fundraiser

Big Box of Cards Report

- Going towards new fridge
- Approx \$1000 towards fridge, remaining \$705

PIC Grant Application

- Amber completed the application for an additional \$500 to help pay for the Family Wellness Night catered meal.

Family Wellness Night Report

Thank you to all those who came out to enjoy the Family Wellness Night on Thursday April 4th. We are very happy with how the evening went and have received some very positive feedback from families and organizations in attendance. Throughout the night, we saw families having fun together, meeting other families, making connections with programs, activities and members of the community. We hope that this evening provided a reminder of what is possible in our school community and how much we can accomplish together!

We expected 198 people and approx. 165 were in attendance.

It is too bad that we capped RSVPs and then had people not show up, but we understand that this is the reality of holding an event like this, whether entry is ticketed or not.

We can now report on the financial details of the event:

- The PRO-grant (\$1000) and the PIC-grant (\$500) were used to cover the catering bill from School Days café (\$1490)
- Salad Bar program fund (money from the initial seed grant intended for food literacy education and healthy food options and school events) covered the costs of the salad bar veggies, the smoothie from the Healthy Eating Club and the dietary alternative meal (total of \$219.86)
- A private donation from Muscle Care (Chris Oswald and Shannon Wright) was received to cover the remaining balance. (\$233.48)

As always, some lessons were learned along the way. Please feel free to share any feedback or suggestions that we can make note of while it is fresh on our minds. We will compile our notes and lessons learned for any future organizers!

- Could offer the option on the RSVP for no meal
- There would easily have been space for 200 people for parking

Other Business

Call for volunteers for:

- Salad Bar - April 30 & June 4
- Movie Night - April 18

Discussion to explore lunch food options - let's support ideas and give opportunities to run trials for 2-3 month period. Perhaps PUMA Pac can explore. Needs to be tabled until fall to make decisions.

Prepare a collection of "Lessons Learned" to new council in the fall.

Any other teacher requests?

Could get pricing for backboards

Adjournment:

The meeting adjourned at 7:43 PM.

Minutes Submitted By: Amy Ouchterlony

Minutes Approved By: Executive & Admin.

Next Meeting Dates: **Tuesday May 14th at 6pm and Tuesday June 11th at 6pm**