

**Paisley Road School Council Meeting Minutes -
Jan 16, 2024 in Paisley Road Public School Library**

Date: Jan 16, 2024

Meeting Called by: Logan Kennedy Note Taker: Annica Napier

Attendees: Greg Routenburg, Laura Vanderveldt, Stacy Roberts-Munn, Logan Kennedy, Annica Napier, Sara King, Nathan Johnston, Heather Mayo, Carla Anderson, Alex Grosse, Stacy Ashmeade,

Agenda Topics

Topic 1: Welcome and Greetings

Topic 2: Review and Acceptance of November's Minutes

- Laura made a motion to approve. Seconded by Heather.

Topic 3: Principal's Report & Introduction (Carla Anderson)

1. Kindergarten Registration began on Tuesday, January 9th. Registration will remain open for all JK registrants. Applicants to FI JK, must complete the application process, including submission of all required documents, by 4 pm on January 26th. A flyer with detailed information about the Kindergarten Registration Process can be found on our School Website or by visiting this link: www.ugdsb.ca/kindergarten
2. On Tuesday of last week we experienced an Inclement Weather Day. Bus cancellations are not posted to the school or UGDSB website. This information is shared directly through the Wellington-Dufferin Student Transportation Services (STWDSTS). Guardians can sign up for cancellation/delay alerts through the STWDSTS website [HERE](#). As a reminder, if the bus does not run in the morning it will not run in the afternoon.
3. Booster Juice is available for students to order. Envelopes were sent home yesterday and can be brought back to homeroom teachers by the specified due date (Jan. 19) or orders may be placed online. Money for any orders that families wish to make after the due date may be placed in the provided envelope and taken to Booster Juice at either their Clair Road or Stone Road Mall location or ordered online. **Monies raised for this fundraiser will go toward off-setting costs of School-Wide Projects for students (e.g., year books).**

- a. We will Send communication out to the school to clarify that the online option is preferred for payment, since the school primarily uses School Cash Online and we don't want lots of cash coming into the school. But because Booster Juice is facilitating the collection of the cash in envelopes, it is permitted this time (compared to Pizza where we only offer School Cash Online)
 - b. Booster Juice will bring it to the school, and the school must be in charge of distribution. A teacher has volunteered to help oversee the distribution with some student assistants.
4. This week we welcome 2 Long-Term Occasional Teachers. Lori Jansen will be an LTO teacher in the afternoons for our English grade 1 class and Lauren Circelli will be an LTO English FDK planning teacher. Both Lauren and Lori will be beginning this week and we look forward to having them join the Paisley Road Team!
5. On Monday afternoon a school call-out or robocall went out to families welcoming them back to school and announcing that the school website will be our go-to source for all important information. The website will serve as a hub for event calendars, curriculum updates, and other vital information to keep you well-informed throughout the year and will be updated weekly to ensure you stay in the loop. Please make it a habit to check the website regularly for the latest news and announcements. This information can also be found on the free UG Connect App.
6. Our Board's Multi-Year Plan underscores the importance of identifying students who may not be meeting expectations in reading, math, and attendance. During today's Staff Meeting, we dedicated significant time to review our school goals set for the first term of the academic year. We pinpointed students who are not meeting grade level expectations (C+ or below) in reading and math, and have established goals to support and address these gaps. Recognizing that poor attendance (latenesses and absences) significantly contributes to students facing challenges in reading and math, teachers will proactively engage with families to provide support for improving attendance, particularly for those with emerging or developing attendance concerns.
7. **We are currently looking for someone to fulfill the role of a full-time Noon-Hour Supervisor.** If you, or you know of anyone who may be interested, kindly have them contact me and I will be happy to provide them with any details about the position.

Topic 4: Teacher's Report (Nathan Johnston)

- Lots of clubs and groups up and running: Knitting club, Basketball, Green team, Crochet Club, Book Club, Pride Warriors, Coding Club coming soon...
- Forest of Reading is about to get off the ground - they are thankful for council support in this area.
- The Maker Space in the Library is also up and running. It is currently mostly used by Junior students but the goal is that Primary students would have access, too.
- There is a question: if staff have partly used council funds (whether it's the classroom or experience funds) is there a way to get an update about what is remaining?
 - Laura will reach out to Gayle to get this information and develop a system to make this information readily available.
- Mr. Woolfrey was wanting to see if there has been much chit chat at home about Friday announcements?
 - Response from parents: A lot of initiatives that have been coming out of this Library/Maker space have been very well received by kids and families
- Teachers would like to invest in a newer, faster 3D printer (the current one has been discontinued and it is difficult to get replacement parts when needed). The budget for a new one would be around \$1200-1500. We have to make sure that it meets certain board standards.
 - Council will look at the budget and see how we can support this.

Topic 5: Treasurer's Report (Laura Vanderveldt)

- Successful Holiday Craft Sale. We brought in \$1873. We were estimating that we would bring in \$1500 so we have a bit extra to allocate.
- We have received funds for the new round of pizza, we will have a better idea of how much money it brought in come April once we have paid for all the sessions of Pizza.
- Laura received an email wondering if we had allocated money to support the school agendas. We've done it in the past but decided not to do it this year, but the school is falling short on what they are owing (around \$600). Laura is proposing we allocate the surplus from the Holiday Craft Sale along with the revenue from the Winter Clothing Sale (TOTAL \$533.55). This was supported by council. In future years, the school is going to consider moving away from agendas and looking at alternative options (e.g. Google Classroom, Simple Notebooks, etc)
- Streaming Service Refund? The school never paid so no refund was needed.
- Logan is going to check about Board \$ for Council (Kirk applied?)

Topic 6: Pizza Update (Stacy Roberts-Munn)

- Very happy with new provider (Pizza la Villa) and the kids are too!
- It hasn't been super smooth with payments as we've moved away from Cash payments (we are solely using School Cash Online)
- Many families have contacted Stacy about last minute Pizza requests, there have also been some hiccups with School Cash Online.
- We also piloted the Donate-a-Slice and about 32 slices were donated and staff identified which students would receive these slices.
 - Stacy is going to reach out to teachers and confirm that families with students who are receiving a slice that they are aware their child is getting a slice of pizza each Thursday.
 - Add to robo-call: if there is a barrier to participating in an event or program, contact the school/parent council email?
 - Also consider different cycles so that payments aren't due in December when some families are especially tight for money with the holiday season.

Topic 7: Winter Craft Sale (Heather Mayo)

- It went great! Lots of volunteers and extras to help with wrapping. There were even leftover wrapping bags.
- Heather will make sure there are records of all her communication and documents around the event.
- This year we: Limited kids to 4 gifts, and added a Raffle ticket table that the kids really liked.
- Changes for next year:
 - grouping the 3-5\$ together and space out the cheaper tables since those are the more high traffic areas.
 - Pre-printing tickets for the raffle
 - Reusable bags for shopping?

Topic 8: Dance-A-Thon (Alex Grosse)

- It will be the last Friday before March Break (Friday Mar 8th)
- Need to print the fundraising envelopes and the flyers in the next month for the 400 students in the school.
- Prize Ideas:
 - Grand Prize - Lunch with the Principal for the highest fundraiser
 - Other prizes for participating classes: draw a Kindie, Primary, and Junior Movie Day with Popcorn (Greg will help organize)

- **Note: if anyone wants to MC or know anyone who would like to MC let Alex know!**
- Alex will check the inventory of what is left from last year.

Topic 9: Other Items to Discuss

- School and council are trying to come up with a solution to the lost and found situation as it is not really working in the Front Hallway.
- Greg and Logan spoke with Ms. Anderson about balancing families' and the schools' priority around the policy about dogs on school property. The conversation is on-going and updates will come at a later date.
- Safe Crossing Across Paisley between Alma (2 crossing guards) and Silvercreek (one crossing guard on East Side)
 - It is quite dangerous with families trying to cross outside of the crosswalks and across Paisley during high-traffic times of day.
 - There was a traffic study in the spring of 2021/22 (but not as accurate given the pandemic and disruptions in schooling)
 - Sara King reached out Phil Allt (City Councillor for our area) and he said that it takes a lot of community pushback to have it considered.
 - Phil has put another request to do a traffic study in the coming months on a "normal" day (i.e. not a PA day or weekend)
 - He also said there is may be more power if requests come from School Council
 - A petition likely not as valuable but data points are more convincing (i.e. how many kids attend paisley, how many are coming from the area of concern and crossing without a crosswalk)
 - Can Council pen some type of letter with this information?
 - What about joining forces with St. Joe's and getting some information from them.
 - Logan and Sara will follow up with all of this.
- To talk about at next month's meeting:
 - No Crossing Guards on Snow Days?
 - Crossing Guard advocacy around Wellington St for John McCrae students.

Meeting adjourned 7:38pm.

Next Meeting **TUESDAY** February 20th 6:30pm-7:30pm in-person in school library.

Link to join remotely: will be sent out before the meeting